

Archive - Glasco City Council Minutes ... January – December 2024

January 2, 2024

Glasco City Council met in regular session January 2, 2024. Mayor Lucas Nease called meeting to order. Council members answering roll call were Alice Dietz, Haley Davidson, Dan Darnall, Carl Shrontz, and Doug Berndt.

Carl Shrontz made motion to approve last months minutes, seconded by Haley Davidson, motion carried.

Ordinance Control report: Kirk Barr was not present at meeting but the Mayor updated the council about court. Patron was found to be in compliance with complaint but was fined for failure to show up in court.

Appointment of Committees:

Park/Pool: Carl Shrontz, Cherri Jacobson, Haley Davidon

Utility/Streets: Carl Shrontz, Dan Darnall, Cherri Jacobson

Cemetery/gas station: Dan Darnall, Alice Dietz

Finance/Ordinance: Haley Davidon, Alice Dietz

Fire/Recycle: Jason Rourke, Alice Dieta, Carl Shrontz

Vacancy on Council: Lucas Nease was re-elected to council as a council member but has chosen instead to continue in the roll as Mayor. This has left a vacant position.

Alice Dietz made motion to approve the appointment of Haley Davidson to fill vacancy, motion seconded by Carl Shrontz, motion carried by unanimous vote.

Halfhide Building: discussion took place concerning the Halfhide Building and also noting that there are additional buildings available in town. Those parties who had presented ideas for the Halfhide building wish to also look at the Balog building. There was no decision at this time by council and will be brought back to the table at the February meeting.

City owned property on 1st Street: council approved having the mayor seek legal counsel concerning how to transfer property and proposal from Kevin Williamson.

Amendment to Loan Agreement for Sewer Project:

Carl Shrontz made motion to approve Amendment # 2 to Loan Agreement for Sewer Project which changes the first repayment date from March 1, 0224 to September 1, 2024, motion seconded by Alice Dietz, motion carried by unanimous vote.

Budget Review/goals for 2024 and beyond: council set a work session for February 3, 2024 at 9:00 a.m.

GAAP Waiver: Alice Dietz made motion to approve GAAP Waiver, seconded by Carl Shrontz, motion carried.

Fire Station Heat Vent: there were two bids for project to vent the current heating system in the bay areas. Hood: \$2,492.31, Willow Springs: \$ 3821.00. Hood is proposing to vent out of the roof and Willow Springs was to vent out of the side of building.

Alice Dietz made motion to approve bid from Hoods, motion seconded by Dan Darnall, motion carried by unanimous vote.

Public Work Directors report: Kevin Peterson gave update on sewer project.

Council Concerns: Dan Darnall reported that the Locker Plant had asked if the City could help clean area around the Locker to help with drainage. City will look at the problem.

Doug Berndt discussed the Halfhide building and known sewer issues. Doug made motion for the city to repair the sewer at cost to city, motion died for lack of second.

Alice Dietz made motion to adjourn at 7:50 p.m., seconded by Haley Davidson, motion carried.

February 6, 2024

Glasco City Council met in regular session Feb. 6th, 2024. Mayor Lucas Nease called meeting to order. Council members answering roll call were: Cheri Jacobson, Haley Davidson, Carl Shrontz, Alice Dietz and Dan Darnall.

Dan Darnall made motion to approve previous months minutes, seconded by Alice Dietz, motion carried.

Public Comments:

Cloud County Commissioner Ron Copple visited with council concerning Wind Farm grant applications which will be due March 31st.

Joe Cool addressed the council and submitted his resignation as pool manager. Amy Coll stated she was interested in continuing as either pool manager or assistant manager.

Brenda McDuffee complained about snow removal.

Ordinance Control report was given. Kirk Barr is working on removal of un-tagged vehicles.

Lucas Nease gave Mayors report.

Halfhide Building: Dan Darnall made motion to transfer title of the Halfhide Building to Nicholas McDuffee, motion seconded by Carl Shrontz, motion carried by unanimous vote.

Power Poles: Alice Dietz made motion to approve purchase of 5, 40 foot electric poles from Clay Center at \$760 per pole, seconded by Dan Darnall, motion carried.

Appropriations: Cheri Jacobson made motion to approve appropriations, seconded by Alice Dietz, motion carried by unanimous vote.

Dan Darnall made motion to approve purchase of pump for lift station using available funds from ARPA, seconded by Carl Shrontz, motion carried.

Discussion took place concerning the meter maid and Carl Shrontz made motion to approved up to \$1875 for purchase of new machine, seconded by Dan Darnall, motion carried.

Kevin Peterson discussed downtown water valves and costs associated with placement. No decisions made at this time.

City Attorney: Alice Dietz made motion to approve the appointment of William Ross VanHorn as new City Attorney, seconded by Haley Davidson, motion carried by unanimous vote.

Council discussed the closing of the local newspaper and sewer update was given.

Schwab Eaton requested a increase in additional fee funding for the sewer project in the amount of \$8800.00. Dan Darnall made motion to approve, seconded by Alice Dietz, motion carried.

Public Works and Council concerns were given.

Carl Shrontz made motion to go into executive session at 8:15 for 15 minutes for personnel, seconded by Alice Dietz, motion carried.

Regular session reconvened at 8:30 p.m.

Dan Darnall made motion to adjourn seconded by Alice Dietz, motion carried.

March 5, 2024

Glasco City Council met in regular session March 5, 2024. Mayor Lucas Nease called meeting to order. Council members answering roll call were: Alice Dietz, Cheri Jacobson, Haley Davidson, Carl Shrontz and Dan Darnall.

Alice Dietz made motion to approve previous months minutes, seconded by Carl Shrontz, motion carried.

Dan Darnall made motion to approve appropriations, seconded by Haley Davidson, motion carried.

Official Newspaper: Alice Dietz made motion to approve the Concordia Blade Empire as the official city newspaper in which to print official notices, seconded by Carl Shrontz, motion carried.

KMEA Appointments: The following appointments were approved to KMEA: Alice Dietz and Haley Davidson.

Discussion items:

Cheri Jacobson reported that she had done some research on the cost of putting ordinances in code form and posting on city website. The company she found charges \$3500 and a additional fee of \$1000 per year after initial fee. City will look farther into the issue. The Mayor will check with Kansas League of Municipality about their service.

Electronic Sign: Cheri Jacobson reported that she had researched electronic signs and found cost to be in the \$5,000-\$6,800 range. Council members stated that this would need to be acquired with grant funding.

Power Lines: council members pointed out some electric lines that they felt needed trees trimmed around.

Mayor reported that the attorney was working on paperwork to pass ownership of the Halfhide building to McDuffee's. Lucas will attend the next Rec Board meeting and approach them about assuming ownership of the Boutique Building.

Windfarm Grant: Council approved the Mayor applying for windfarm grant money to help purchase new fire truck.

Pick-up repairs: City owned pick-up truck is needing cam shaft actuator repaired with a quote of \$2500 from Auto Tek in Minneapolis. Carl Shrontz made motion to approve expense, seconded by Haley Davidson, motion carried.

Public Works report: updated council on the sewer repairs. City Wide Clean-up will be April 8th-12th. Sand will be replaced in pool filters on April 15th. Kevin presented council members with a proposal for water line replacements in the amount of \$14,500.

Alice Dietz made motion to adjourn at 8:10 p.m., seconded by Carl Shrontz, motion carried.

April 2, 2024

Glasco City Council met in regular session April 2, 2024. Mayor Lucas Nease called meeting to order. Council members answering roll call were: Alice Dietz, Dan Darnall and Cheri Jacobson.

Alice Dietz made motion to approve minutes from previous meeting, seconded by Cheri Jacobson, motion carried.

Cheri Jacobson made motion to approve appropriations, seconded by Alice Dietz, motion carried.

Public Comments:

Cindy Patton and Brenda Berndt notified the council of the Rec Boards decision to accept offer from the city concerning taking over ownership of building currently used as the Boutique. Legal paperwork can be drawn up and approved by both council and the Rec Board.

Lucas Nease discussed the possibility of establishing a tree board. The board will consist of residents and city could promote the planting of trees. City could budget funds to purchase so many trees a year.

Cheri Jacobson reported on findings concerning the codification of ordinances and placing online. There were two proposals: one from Ransom at the cost of \$3500 start up and annual fee of \$1000. The second proposal was from the Kansas League of Municipalities for \$8,000. Cheri will continue to research grant opportunities to fund this project.

Pool: Dan Darnall made motion to appoint Amy Cool as pool manager and Cathy Rice as assistant manager, seconded by Alice Dietz, motion carried.

Electronic Sign: Cheri is continuing to research electronic signs with the idea of businesses purchasing sponsorships as a way to fund the purchase of sign.

Committee Meetings will be set and dates emailed to those on the committee. Notices will also be posted.

City owned buildings/contracts: went over proposed contract/transfer of title and scratched 5A. and 5C. Costs associated with title work and taxes will be split between parties.

Pickelball Palozza: date set as June 15, 2024. More discussion to take place at May meeting and budget set.

Employee Handbook: discussion took place as to amending handbook concerning random drug testing and policy concerning overtime. Changes will be made & brought back to May meeting for approval.

Summer Help: discussion took place concerning hiring summer help with decision made to approve hiring a individual with preference being a High School Student. Applicant must be 16 years of age.

Cheri Jacobson requested that the future agenda should include a section marked "old business" for items left on the table from previous meeting.

Water Valves on Main Street: tabled

Council Concerns:

There have been complaints concerning the gas station and pumps being out of service.

Alice Dietz made motion to adjourn at 8:10 p.m., seconded by Dan Darnall, motion carried.



May 7th, 2024

Glasco City Council met in regular session Tuesday, May 7th, 2024, at 7:00 p.m. Mayor Lucas Nease called the meeting to order.

Roll Call:

- Council members answering roll call were Alice Dietz, Dan Darnall, Cheri Jacobson, Carl Schrontz, and Haley Davidson.

Approve Prior Months Minutes:

- Alice Dietz made a motion to approve minutes from previous meeting, seconded by Carl Schrontz, motion carried.

Approve Appropriations:

- Pending – separate meeting to be set at later date.

Ordinance Control Report:

- Kirk Barr present to give update. Maintenance of grass length in yards will begin enforcement this week. Updated on improvement of Pounds and Atkins properties. Goppert and Hoppe properties pending, Barr will check on both.
- Photos of ordinance violations will begin occurring to document for court purposes.
- No concerns from council.

Public Comments:

- Laurie Johnson presents a list of 28 properties that need to be mowed to be given to ordinance control.
 - Council took a copy of the list.
- Laurie Johnson states that trash services did not pick up a bag of cat litter and cat food cans placed on the curb of 502 S Birch on 4/5/24. Laurie stated she moved the same trash bag onto the street on 4/12/24, where she was questioned about content inside trash bag and told that cat litter was soon to be ineligible for trash pick up and would need taken to compost pile. Trash was picked up on 4/12/24.
 - Council states no current plan for cat litter to go to compost pile.
- Amy Cool present to inquire about getting a key to the pool for cleaning purposes prior to the pool season beginning.
 - Lucas Nease states he will get a key.

Mayor's Report:

- City Clerk interviews were held Thursday, May 2nd, and Monday, May 6th. Will discuss in detail in executive session.
- Awarded \$20k grant for new fire truck.
 - 1 year to use money.
 - Continue to look for additional grant funding.
- Inquired about term lengths: 4-year terms.
 - Lucas, Alice, and Dan's seats will be up for reelection next year.



Old Business:

Electronic Sign:

- Cheri Jacobson reports company out of Salina gave bid of \$74k with the lowest option of \$54k. Cheri states an idea could be a buy in for advertisement to assist covering the cost.

Ordinance Online:

- Cheri Jacobson has a call set up for 5/21/24 to discuss any questions and/or concerns with the company.

City Owned Buildings - Contracts:

- Nick and Sarah McDuffee would like the contract complete by end of this month to proceed.
 - Council agrees to move forward with drawing up contract.
- Kevin Williamson present to express concerns with line item #9.
 - Council went over concerns with appearance and would like to see improvements made to exterior of property. Kevin states the inside is almost completely cleaned out and just starting window replacement process. Kevin states he will begin working on painting exterior and yard maintenance.
 - Councils agrees to move forward with drawing up contract.

Discussion items:

Joan From Maguire Iron - Water Tower Discussion:

- Reviewed inspection reports involving safety conditions, sanitary conditions, structural conditions, and security conditions.
 - Maguire Iron's findings: "Glasco" on exterior is flaking, legs flaking, pitting starting to occur, screen on overflow needs adjusted to inside the pipe, need to look into a fail-safe vent.
 - The water tower to be cleaned this year; done every two years.
 - Estimated costs:
 - Exterior paint: \$60k
 - Interior paint: \$60k
 - The above two figures do not include blasting or containment.
 - Exterior paint, interior paint, blasting, containment, and vent: \$325k
 - Installment payments can be arranged for up to 10 years.
- Mayor Lucas Nease voiced water and sewer loans need paid off still and would not like to accrue any additional costs to citizens.
- Council requested Maguire Iron to compile figures and send over. Discussion tabled.

Appoint new member to Library Board: Jen Liby replacing Kevin Peterson:

- Cheri Jacobson made motion to approve Jen Liby replacing Kevin Peterson on the library board, seconded by Haley Davidson, motion carried.

Fire Department Meeting Room Usage:

- Mike Brayton inquired about utilizing for a class reunion over Memorial Day Weekend. Council had no concerns.
- Council stated a purpose of the room was in hopes to have community utilize so long as the parties clean up after themselves.



Fire Truck Grant:

- See Mayor's Report above for more information.
- Lucas Nease presented quotes for fire truck.
- Lucas Nease will start the process with USDA, hoping to get a representative to next month's council meeting.
- Goal is to have fire truck by end of this year.

Abatement of Nuisances with City Employees:

- Current City Judge and City Attorney proposed what their residing towns do regarding nuisances to Mayor Lucas Nease:
 - If citizens found guilty, the city will clean property (can include renting equipment) with all costs due from the guilty citizen.
- Dan Darnall made motion to approve abatement of nuisances, with costs due from guilty party, and law enforcement present; seconded by Alice Dietz, motion carried.

Pickleball Palooza:

- Haley Davidson presented the following monetary requests:
 - Advertisement – 1 month: \$1k
 - Bill DeMars: \$100
 - City of Glasco: paint
- Dan Darnall made a motion to approve 2 weeks of advertising, not to exceed \$500, and City of Glasco to furnish the paint; seconded by Alice Dietz, motion carried.
- Kevin Peterson present and stated city crew would paint lines and have nets assembled.

Truck Route: Adoption and Purchasing of Signs:

- Reviewed moving truck route down 3rd street from Cemetery Road to South Haynes Street. Council had concerns with the weight capacity of bridge on the eastern most part of 3rd street, along with the corner of Cemetery Road and 3rd street due to low hanging trailers.
 - Council agrees to move this to old business for next meeting.
- Reviewed concerns on South Haynes Street with needing patch work and gravel.
 - Council tabled.

Employee Handbook. Clerk Hours and Field Employee Hours:

- Kevin, Mark, and Ryan will move to summer hours (7a-4p) after Memorial Day.
- Haley Davidson made motion to permanently have City Clerk hours set to 8a-5p year-round, seconded by Alice Dietz, motion carried.

Summer Help:

- 1 application currently. Council decided to wait until next meeting to move forward with summer help.

Public Works Director Report:

- Kevin Peterson presented the following information:
 - Pool clean and ready to go. New sand was put in, 1 new filter installed, and tubing on the slide fixed.
 - Sewer project on pause due to waiting on boring company. Area around lagoons done.
 - Park shelter was repainted.



- Removed loose limb
 - Mark's city truck no longer goes in reverse.
 - Inquires about selling small roller.
 - Council requests to advertise for sealed bids until June's meeting.
 - Ditches will tentatively start next week due to recent rain.
- gazebo trees and hanging above playground equipment.

Council Concerns:

- Dan Darnall presents concerns from citizens regarding accounts receivable and payable due to no current clerk in the office.
 - Council states citizens can utilize the after hour drop off box for payments or contact a council member if needing to pay in person.
 - Lucas Nease states accounts payable will not be an issue.

Executive Session: Personnel, Clerk Position:

- Carl Schrontz made a motion to move into executive session for 30 minutes, seconded by Dan Darnall, motion carried.
 - Went into executive session at 8:38pm and came out of executive session at 9:08pm.
- Dan Darnall made motion to hire Heather Bowles at \$18/hour, seconded by Alice Dietz, motion carried.

Adjourn:

- Alice Dietz made a motion to adjourn at 9:10pm, seconded by Haley Davidson, motion carried.



June 4th, 2024

Glasco City council met in regular session Tuesday, June 4th, 2024, at 7:00 p.m. Mayor Carl Shrontz called the meeting to order.

Roll Call:

- Council members answering roll call were Alice Dietz, Dan Darnall, Cheri Jacobson, and Haley Davidson.

Approve Prior Months Minutes:

- Dan Darnall made a motion to approve minutes from previous meeting, seconded by Alice Dietz, motion carried.

Approve Appropriations:

- Approved by signatures of all council members and Mayor.

Public Works Director Report:

- Kevin Peterson presented the following information:
 - The sewer project is still ongoing – The contractor hit the 4” main line even though the marking flags were in the correct place.
 - New Tractor with mounted pump – still pending delivery
 - Asphalt has been delivered and patching of the roads will begin June 4, 2024
 - Memorial Day went well, nothing to report.
 - City of Delphos bid \$200 for the steel roller
 - Dan Darnall motion to accept bid, Alice Dietz 2nd, all other council members voted in favor.

Ordinance Control Report:

- Kirk Barr present to give update on lawn ordinances. Will provide a spread sheet to Carl Shrontz each month notating all addresses needing attention and the progress of each resident after communication.
- Still having some issues getting ahold of out-of-town homeowners for yard care issues.
- Another copy of the list of 28 properties that were shared in May’s meeting will be reviewed once more.
- Requested a list of inoperable tractors and vehicles along with addresses so he can investigate.
- Stated some implements do not have registration tags but need to be operational.

Public Comments:

- Kevin Williamson – requested an update on the house contract. Mayor Carl Shrontz stated the changes have been made and will get the paperwork ready to sign over the property.
 - Dan Darnall requested the building contracts from lawyers be resent.
- Community Recreation Program is ready for contract for Shared Treasures Boutique.
- Bill Wells – proposed having pipe installed for each of the flag poles at the cemetery for ease of placement when needed. Currently there are 80 flags that would need these pipes.



- Bill DeMars – VFW same as Mr. Wells.
 - New Holes for each pipe/sleeve for poles
 - 2 new poles at the Veteran’s Memorial to place Space Force and State of Kansas flags.
 - Possible expansion of the Veteran’s Memorial with concrete to be poured to secure pole sleeves
 - Flag poles need some care – Most are almost 50 years olde. Ropes are short and the pulleys on some are held in place with zip ties and the rope anchors on some are broken or have been modified to secure the flags.
 - Requested trees to be trimmed on North Side of cemetery to allow the flag poles and flags on that end to display properly. One tree on the west side of the main gate is currently overgrown and interfering with raising and lowering of the poles and flags.
- Kevin Peterson stated they may need to take down the tree. Another member suggested that someone carve the trunk.
- Bill Wells will provide flagpole company information to Mr. DeMars and Kevin Peterson.
- Dan Darnall stated once pricing was figured for this project it could move forward, however it could be up to 2 years before the project is complete. The funds would come from the cemetery fund.
- Request for water to be repaired at cemetery as the pumps do not work properly. No conclusion came to.

Mayor’s Report:

- Announced the Glasco Kitty Kitty fund is back up and running. Any resident that has feral kittens or cats and would like assistance in spaying and neutering please stop by City Hall and Heather Bowles will give a check for \$50 for each animal to assist in the procedure. The checks will be made out to your veterinarian so please have details available with request. Thank you to JoAnn (Cool)Alban for assisting Glasco with this effort.
- Permission request from the council to apply for a grant for new computer equipment for the city office. The equipment now is outdated and needs to be upgraded. Possible options would include a laptop and dual monitors. Cheri Jacobson mended there is a monthly Hanson Grant and council agreed unanimously to proceed.
 - Doug Berndt requested the city to provide him with all the details and costs of the new computer system and he would then present this information to an anonymous local resident for assistance as they have expressed their interest in helping the city, if possible.

Speaker Stuart Porter – Schwab Eaton & Bri Beck CBDG Extension office – Sewer Project Update:

- Pay estimate #6 & #7 needed signed – appropriate signatures were obtained.
 - Pay Estimate \$98,785.75.
 - Final Payment will be made in July
 - Stated the project should be complete by June 6th or 7th with clean up and final inspection on June 14th by 10am
 - Preliminary inspection meeting on June 11th @ 2:00.
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- Ms. Beck stated the last construction draw payment #4 and #5 have been submitted. There is roughly 1-2 weeks turn around once submitted to when funds are available to distribute.
 - Mr. Porter requested the city file for an extension to the Kansas Department of Revenue Division of Taxation for the Project Exemption Certificate which expired on February 9, 2024.
 - Dan Darnall motioned with Alice Deitz 2nd to approve extension



- Addendum to the Services between Schwab Agreement for Engineering Eaton and City of Glasco was brought forth with a change in the amount of Contract Administration and Construction Observation from \$42,000 to \$52,000 to provide continued intermittent project inspection services due to delays with the project.
- Kevin Peterson requested video images of Railroad slow flow issue – Mr. Porter stated he would send the video.
- Request for approval of payment 6 and addendum motioned by Dan Darnall, second by Alice Dietz.
- The addendum was signed by Mayor Carl Shrontz and City Clerk Heather Bowles.
- The approval for payment 6 was also signed along with a new signature form, signed by Carl Shrontz, Mayor, Alice Dietz and Haley Davidson, council members and Heather Bowles, City Clerk to have on file due to the change in city positions. This will be used for all future documents pertaining to the sewer project.

- Sewer Project had a quantities adjustment change order net deduct \$2,767.80 as a credit
- Mr. Porter recommended approving the 118 day extension.
- Mr. Porter provided explanation list of extension
 - Alice Dietz motioned to approve; Haley Davidson 2nd council approved unanimously.

- Mr. Porter explained the situation that occurred on Thursday May 30th. The forced main was damaged by the contractor, Ditch Diggers. Mr. Porter and the KDHE called in assistance from the City of Concordia and one privately operated and owned pump truck, Mr. Kingsbury, to keep the water pumped out of the area being worked on to prevent any water moving towards resident's home. The pump trucks ran for 24 hours straight keeping the area clean so the repair could be completed. The invoice from Mr. Kingsbury was \$7,300, which Ditch Diggers will pay in full via their grant funds. Mr. Porter stated there will be an invoice from the City of Concordia that will need to be paid by the City of Glasco once received.
- Dan Darnall requested Ditch Diggers also pay the invoice to the City of Concordia and Mr. Porter stated he would work with Ditch Diggers on the issue.
- Mayor Carl Shrontz requested the clerk send Mr. Porter the invoice once received.
- There was crop damage to Bill Dopp's wheat field adjacent to the forced main incident. The trucks needed to access the field to keep the water pumping out of the work area. The parcel of land damaged was 28.5' long and 20' wide. The approximate damaged area is .131 acre with a \$68.15 wheat crop damage assessment. Mr. Porter recommended the City of Glasco pay Mr. Dopp \$200 for the damages.
 - Haley Davison motioned to approve; Alice Dietz 2nd the motion. The council approved unanimously to pay Mr. Dopp.
- Mr. Porter stated the budget is \$7,000 over the initial amount expected.
 - Motion for additional \$7,000 loan by Alice Dietz; Haley Davidson 2nd, council approved.

Official Business:

- Motion to replace Carl Shrontz as Council President with Alice Dietz by Dan Darnall, motion 2nd by Haley, council approves unanimously.
- City of Glasco Employee Handbook – Revision to vacation allotted for new hires. After the 90 day probation period each full time employee will be allotted 1 full week work week of vacation.

- Motion to
by Haley Davison,



approve by Alice Dietz, motion 2nd
all council members approved.

City of Glasco Certificate of Deposit:

- The current Certificate of Deposit (CD) is at a .70% interest rate. The Citizen's State Bank is offering a special for a 7-month CD at 5% interest paid.
 - Alice Dietz motioned to approve, Cheri Jacobson 2nd, council approved.

Pickleball Palooza:

- Haley Davidson stated the event would be pushed out to August or September.

Nichol Home Evacuation Request:

- Haley Davidson requested in the event of an evacuation emergency that the residents of the Nichol Home be able to relocate to the city fire station. The previous location was the school and is now not an option.
- Agreement letter will be presented by Haley.

Street Sweeping Schedule:

- Request to post street sweeping schedule so residents can move vehicles when necessary.
- Kevin Peterson stated he would post the schedule at the City of Glasco office and on Facebook.

Summer Help:

- Keith Williamson has applied for summer help.
 - Alice Dietz motioned to approve, Dan Darnall 2nd, council approved.

Discussion items:

- Dan Darnall stated the card readers have been upgraded at the pumps at the pump station.
 - If your card is not working, might want to contact CVA for a new card
- Kevin Peterson stated the countertops on the pavilion in the park need to be replaced. Metal suggested for longevity.

Dan Darnall motioned to move to Executive session, Alice Dietz 2nd. Motion carried, regular session adjourned.

Executive Session:

- Personnel Discussed

Adjourn:

- Alice Dietz made a motion to adjourn, seconded by Dan Darnall, motion carried.



July 2, 2024

Glasco City council met in regular session Tuesday, July 2, 2024, at 7:02 p.m. Mayor Carl Shrontz called the meeting to order.

Roll Call:

- Council members answering roll call were Dan Darnall, Cheri Jacobson, Haley Davidson and himself.

Approve Prior Months Minutes:

- Haley Davidson made a motion to approve minutes from previous meeting, seconded by Cheri Jacobson, motion carried.

Approve Appropriations:

- Approved by signatures of all council members and Mayor.

Public Comments:

- Laurie Johnson provided a list of properties with grass, weeds, trees and fences that need to be addressed. The list was provided to the council and a copy held for the city's public officer Kirk Barr. Ms. Johnson specifically noted 303 N Spear where the last time the grass was mowed was May 13th when she and Mr. Merrill mowed and removed trees. The property has not been mowed since. Now more trees are down, and the grass is overgrown. The property is currently for sale.
 - Ms. Johnson stated she would like to see the city enforce the ordinances in a quicker manner than in the past. State that the city should mow or hire someone to mow after the 10-day notice has been issued and expired in efforts to keep the city as neat as possible. Ms. Johnson also pointed out the extra costs the city must incur due to ordinance non-compliance when a resident is taken to court. These court costs are paid by the city, coming from the city's overall budget and could be avoided.
 - Dan Darnall stated the ordinance should be updated to include the cost of court being paid by the residents that are non-compliant.
 - Carl Shrontz added Glasco needs to check with other cities around to see what their procedure is for charging non-compliant residents and reevaluate the ordinances.
 - The council thanked Ms. Johnson for the list and told her the issue would be reviewed.
- Kevin Williamson asked about the deed to 108 E 1st Street to see if it was ready to sign.
- Dan Darnall stated the McDuffee's must have their deed signed before July 16th.
 - Carl Shrontz stated that Condray Law office had an error on the signature page and the revised copy is pending. Requested the clerk follow up with Condray.
- Cloud County Sheriff Ken Davis was in attendance to check in with the council to see if there was anything the sheriff's department could do for Glasco and to confirm the presence of the sheriff's department has been acceptable.



- The council did not have any specific issues or concerns to report and thanked Sheriff Davis for attending.

Ordinance Control Report:

- Kirk Barr was not present but provided a spreadsheet dated 6/28/2024 with seven addresses of residents he has been in contact with or trying to get in contact with along with updates on each property.
- Council requested the city clerk provide the newest list from Ms. Johnson to Mr. Barr to investigate.

Public Works Director Report:

- Kevin Peterson presented the following information:
 - Streets - Street sweeping schedule was posted 2 weeks ago, yet even with the posting of the schedule cars were still in the road. Where cars were blocking the curb, the sweeper went around. The sweeper worked well except for larger bits of asphalt which are moved manually.
 - Park - 2 dead trees in the park have been removed
 - Park – the men’s restroom had something put down the toilet. When trying to remove, the obstruction was pushed further in and now clogging both the men’s and women’s toilet. Willow Springs has been contacted to remove it and they should be getting to this issue this week and the restrooms should be functioning by the holiday.
 - Sewer - New sewer pump is working great. The previous pump could only pump 8400 gallons per hour and the new pump can move 16,800 gallons per hour. Both pumps are working well together. Still pending delivery of the cam lock. The vendor the cam lock was ordered from had a software glitch and they lost the order. The new cam lock will take 6-8 weeks for delivery.
 - Cheri Jacobson asked how often will pump testing need to be done. Kevin stated there shouldn’t need to be any testing done as there are no leaks or any other concerns at this time.
 - Pool – a large tree in front of the swimming pool building has been removed.
 - Pool – The new pump for the pool is being installed on July 3rd and the pool should also be operational by the 4th. The pool staff has done a good job keeping it clean and no algae growth has occurred during the down time.
 - Cemetery – There is a badger that has dug many holes around the cemetery, including disturbing plots. The crew has been unable to find the den, thinks it might be living on the south side in the trees.
 - Dan Darnall offered to eliminate the badger as soon as opportunity presents itself.
 - Summer help – Keith Williamson has been a big help to the crew and is doing a great job.

Mayor’s Report:

- Health Insurance has increased roughly \$50 per employee per month for all full-time city employees for the 2024-2025 Membership Contract through State Employee Health Plan (SEHP).



- Ryan Bogner's operator certificate needs renewed – renewal fee \$20
- Carole Shrontz has offered her time as a volunteer to assist the city clerk in the case of an emergency leave.
 - Cheri Jacobson requested an office manual be created to assist anyone helping in the city clerk's absence. This would outline instructions on how to use the software system and step-by-step instructions on daily tasks of the clerk.
 - Heather Bowles, City Clerk, stated she will start working on work instructions when time allows.
- Board member vacancy – City will be posting the vacancy on Facebook to request letters of interest in the vacancy. The letters will need to be delivered to City Hall before the council meeting on August 6th for review.
- THANK YOU - The City of Glasco would like to send out a special thank you to the gracious donor that purchased the new swimming pool pump for the city pool. The pump went out on June 23rd and was inoperable, the pool has been closed pending resolution. The new pump is due to be installed on the 3rd.
- Twin Valley – currently the city office only has one phone line and no call waiting. The phone has not been working properly in the office. Proposed purchasing a new phone, adding call waiting and voicemail services. additional charge of \$5.00/month for voice mail and \$3/month for call waiting.
 - Council agreed and approved

LockIt Technologies – Scott Hardin:

- Offered two different options for City Hall's new computer system. One being a standard business desktop, the other a mobile workstation which includes a laptop/dock option.
- Mr. Hardin has been in contact with Caselle, the software provider for the city, regarding the minimum computer needs and offered the best options.
- Once the quote is reviewed and approved LockIt can have the computer ordered and ready to install in 2-3 weeks.

Discussion items:

- Kevin Peterson stated that he didn't believe the fire station had fiber optics ran to it.
 - It was also discussed that there should be a phone at the station since it will be used for a polling venue moving forward.
 - Heather Bowles was asked to check into the fiber optics cable and the fees to establish a phone line.
- CloudCorp – 2024 Fund Raising Campaign
 - Motion to donate \$200 by Hayle Davidson, 2nd by Cheri Jacobson and approved by all.
- Wreaths Across America – will be in Glasco December 14th. Glasco is proud to be part of this event. Thank you to Bill & Judy Wells for their dedication to this event.
- Stephanie McAllister requested the use of the display case on the corner of Main and Spruce to display the new sign for Kansas Community Empowerment (previously Kansas Pride).
 - The council approved its use and requested the key be found for Ms. McAllister.
- Cheri Jacobson stated two grants that were applied for were not approved.
 - One was for digitizing the city ordinances, the second for an LED city sign.



- Both projects are still pending.
- Dan Darnall offered to follow up with Lucas Nease regarding the firetruck grant funds and get an update on the truck.
- Cheri Jacobson requested the firework debris be cleaned up better this year as last year there were several pieces of fireworks left on the football field.
- Dan Darnall and Alice Dietz visited the cemetery to check out the flagpole request from Bill Wells and Bill Demars. There is one tree that needs to be taken down and it is believed the city has the equipment to accomplish the removal.
- Website addresses were provided by Bill Well for flag and flagpole vendors. This list was given to Mr. Darnall, and he stated he would check on the offerings of aluminum poles as the project of installing the pole sleeves relies on the diameter of the flag poles. Once reviewed he will share his findings.
- Kevin Peterson said the city received the bid to replace the curb on Cherry Street that had to be removed during the sewer project. He believes the city should go ahead and replace the curb instead of going with a contractor to save the city money.
 - Mr. Darnall stated he thinks the City of Beloit has curb forms we could borrow, if Glasco does not have any.

Adjourn:

- Dan Darnall made a motion to adjourn, seconded by Haley Davidson, motion carried at 8:25pm.



August 6, 2024

The council of the city of Glasco met in regular session Tuesday, August 6, 2024, at 7:01 p.m. at the city hall.

Mayor Carl Shrontz called the meeting to order.

Roll Call:

- Present: Councilmembers Dan Darnall, Cheri Jacobson, Alice Dietz
- Absent: Councilmember Haley Davidson. A quorum was present.
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles

Approve Prior Months Minutes:

- Minutes of the regular meeting of July 2, 2024, have been read and approved.

Approve Appropriations:

- Approved by signatures of present councilmembers and Mayor.

Public Comments:

- Bill Wells requested an additional breaker be installed at the parks pavilion as the current outlets when used 100% flip the breaker.
 - Kevin Peterson stated he will investigate what it would take to get one installed.
- Bill Wells also requested permission along the South fence at the cemetery to have the holes dug for the permanent flagpole footings. Mr. Wells also stated he has a grant for the cement, and he will bring the breakdown of cost for the project to the next council meeting in September.
 - Permission granted to proceed by all council members.
- Kevin Williamson asked about the boundaries of 108 E. 1st to the lot to the west as he would like to install a fence.
 - Mr. Darnall stated the city would find the description of the lot size and Ms. Jacobson offered to get Kevin the website where the boundaries can be found.
- Anthony Tobald had a complaint about the sanitation services being provided by the city. Stating there has been several instances over the years where all trash was not removed from his bins. The lids are commonly left open after trash removal which causes animals to get into the bins and tear up bags, in turn causes loose garbage in the bins. Mr. Tobald requested the city act on this complaint as he feels they are disrespectful to the residents' property, i.e. bins, and are not collecting trash as agreed upon. He also brought in another complaint form from a 2nd resident.
 - Mr. Shrontz stated he will investigate the other complaints, and the city will have a discussion with Berndt Sanitation on expectations.
- Stephanie McAlister asked when restrooms at the park would be open. Mr. Peterson stated the lines have been repaired and the restrooms are back up and running. Ms. McAlister asked about the fountain at the park and when it might be usable. Mr. Peterson has had the fountain repair quoted before and would be roughly \$600 to repair and is not in the budget at this time. Ms. McAlister also requested the sticker/weed patch



on the 1st and Fisher, be removed. Mr. Peterson said he and his crew would take care of the issue. Ms. Dietz suggested the city should start using a preemergent in the spring which will help prevent a lot of growth of such nuisance weeds.

Ordinance Control Report:

- Kirk Barr provided a list of ordinance violations to the mayor and council.
- Mr. Barr requested a template abatement letter to mail ordinance violators.
 - The City Clerk will get a template letter for Mr. Barr that reiterates the 10-day compliance or \$100 per hour fee.
 - The council motioned to set the fee for clean up (removal of trash, mowing/trimming grass, shrubs, etc.) to \$100 per hour.
 - Voting aye: all; opposed: none
- Mr. Barr then requested an executive session with the council, a session was granted.

Public Works Director Report:

- Kevin Peterson presented the following information:
 - Provided a list of all equipment with age and usages to the council for review as requested.
 - Trees – The city crew has been working on cutting down dead trees and eliminating dangerous branches that were causing blind spots on corners and interfering with street sign visibility.
 - The water tower is scheduled to be cleaned on August 12th & 13th. Water will not be shut off as the city will divert the water from a different source while cleaning is taking place.
 - The shelter house sewer at the RV park is repaired.
 - Next week the crew will be replacing the shut off valve at Jim Porter's.
- Cheri Jacobson asked about the three dead pine trees in front of the Cramer's property.
 - Mr. Peterson stated the city is not equipped to remove that tall of a tree and the landowner is responsible for tree trimming.
 - Discussion was had if the landowner does not have them removed by the winter the city will need to hire someone to remove the trees to prevent the dead limbs from falling on the power lines if an ice storm was to happen.

Mayor's Report:

- LockIt Technologies has informed the city of a back order for the new city computer – Scott Hardin hopes it will be delivered in a couple of weeks to LockIt and then installation will be scheduled.
- KDHE has requested the signature of the city for the completion of the sewer project and the Certificate for Completion of Construction needs to be signed.
 - Completion of Construction was approved, and Mr. Shrontz signed.
- KPP will be holding their annual conference on October 3rd and 4th – should we send a representative to attend? Meals and hotel fees are covered by KPP with only travel and gas expenses needing to be paid by the attendee.
 - Heather Bowles was selected to attend the meeting. Once the agenda is available from KPP it will be decided whether to attend one day or both.



- KPP –Public Power Week Proclamation for October 6-12, 2024, adoption. The Public Power Week recognizes Glasco's efforts to continue to bring low-cost, safe, reliable electricity to the residents of Glasco.
 - Motion passed to adopt proclamation by Cheri Jacobson, Alice Dietz 2nd and all others approved adoption.
- The City Clerk has requested the council's permission to purchase a new desk chair and has found one to purchase for \$188.00 on Amazon.
 - The council approved the purchase.
- Open Council Seat letters of interest received and reviewed.
 - Motion to accept letter for new council member. Motion was moved by Mr. Darnall, to nominate Dexter Eck, seconded by Ms. Jacobson. Motion carried.

Unfinished Business:

- Cheri Jacobson gave an update on the proposal for the city to purchase an LED sign which would allow the city to post announcements and local businesses to advertise their services. States the sign company has a truck that travels to different municipalities and will be in our area in August. Asked what day would be best for the truck to visit and demonstrate the sign.
 - All agreed on August 20th @ 6pm.
- Ms. Jacobson states the funding for the LED sign is still under review and she is looking at a few grant submission opportunities and will follow up with the council once she has more information to provide.
- Street Sweeper – Mr. Peterson stated the water pump is broken and a quote to fix starts at \$2,300.00. The hydraulic line is also broken.
- Dan Darnall gave an update on the new fire truck. Stating Glaven Ford has been provided all the truck specifications needed by the city. Mr. Darnall said he will provide pricing at the next meeting. Requested the clerk for confirmation of the \$20,000 set aside for new truck.

Discussion items:

- The council requested Kevin Peterson provide a 'wish list' equipment desired and a list of equipment the street crew would be willing to part with.
- Cheri Jacobson asked if there should be an annual sewer fee charged to properties not being lived in. Suggested a \$15 monthly fee and must be paid before water is turned back on.
- Ms. Jacobson brought up vacant properties around town and asked should the city further discuss taking down dilapidated buildings that have been abandoned and are no longer habitable?
 - Marcia Samples commented – there might be small businesses that could pay a small fee to the city to take the materials from the property. Salvage the lumber at least. Possibly making an area where wood was stored residents
 - Discussion tabled for future meeting.
- It was suggested a letter be written to the school regarding outside trash cans reminding them that no trash should be outside the cans for collection.
- Mr. Shrontz stated the city will begin requesting bids for new sanitation services due to the contract with Berndt Sanitation expiring in June 2025.



Adjourn regular meeting:

- Dan Darnall made a motion to adjourn, seconded by Cheri Jacobson, motion carried at 8:30pm.

Executive Session:

- Kirk Barr
- Personnel

Executive Session Ajour:

- Dan Darnall made a motion to adjourn, seconded by Alice Dietz, motion carried.



September 3, 2024

The council of the City of Glasco met in regular session Tuesday, September, 2024, at 7:02 p.m. at the city hall.

Mayor Carl Shrontz called the meeting to order.

Roll Call:

- Present: Councilmembers Dan Darnall, Alice Dietz & Cheri Jacobson
- Absent: Councilmember Haley Davidson. A quorum was present.
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles

Approve Prior Months Minutes:

- Minutes of the regular meeting of August 6, 2024, have been read and approved.
- Motion to approve previous minutes by Alice Dietz, 2nd by Cheri Jacobson - all approved

Approve Appropriations:

- Approved by signatures of present councilmembers and Mayor.
- Motion to approve Dan Darnall motioned, Alice Dietz 2nd - all approved

Public Comments:

- Bill Wells – Grant Update –Louthan Grant has been received for a total of \$6,200 – We are ready to form flag poles holes adding PVC pipes in the ground about 2 feet deep. The grant is for flag poles, flags or any other materials needed for this project such as the concrete.
- Asks about punching 10 holes in the ground 2” diameter x 16” deep. Wondering if anyone have an auger to borrow? Might be able to rent in Salina and will check with Ackerman’s in Beloit. Someone suggested checking with Larry Merrill to see if he has one this size. Goal it to be complete by Glasco Fun Day. Provided a rough sketch for flag poles. 28” x 10.5” – 6 yards of concrete needed for project.
- Kevin asks about moving poles out a foot further from the fence. This would also prevent the need to remove the trees currently blocking the flag poles on the end.
 - Council approves
- Amy Cool – Glasco Pool Manager - Pool End of Year report – 10 family passes, 7 individual passes, and hosted 3 pool parties. 1 incident with child on the slide. The parents were there and the child is fine. No vandalized. All lifeguards worked hard this year. 3 of 4 will be back in 2025.
 - Center Rope needs to be replaced
 - Lights by pool are not on in the evening – check timing mechanism
 - Emergency Lift chair has been moved – tire needs repaired
 - Thanked the city employees for helping with all questions this year.
 - Loosing water somewhere – might want to check when the pool is drained.
 - Kevin states - Might be the skimmers causing the leak
 - Fun Day – Amy offered to clean pool
 - Free Saturdays – Nichol home, Glasco Community Foundation & Glasco Recreation Board – donates funds for the free Saturdays in August.
 - Water aerobics – 5-7 people in attendance on Tuesday’s & Thursday’s



- Marcia Samples – “The little town that could” – offering solutions for city clean up
 - Offer clean up to resident struggling financially in town to clean up
 - Volunteers, tools and supervision would be needed to make sure everyone is at the right property and hours worked
 - High School use ideas –Turn the school into small apartments for hunters, visitors in town, etc.
 - Recreation Center – pool halls, games, etc. Place to meet for cards, dominos, etc.
 - Amy Cool mentioned it would be two years before anything can be done with the building
 - Offered her generator for Fun Day if needed at pavilion/vendors.
- Angel Pooler – New Glasco City Library Director – working on estimates for remodeling the library
 - The library will be replacing tile, electrical, desk, shelves
 - Angel is currently working on getting quotes for all reconstruction
 - Council offered suggestions on options for quoting
 - Electrical may be an issue – If the box needs to be replaced the city may need to help fund a portion
 - Working on getting a book club for adults in the evening

Ordinance Control Report:

- Kirk Barr – provided spreadsheet with updated ordinance violations
 - 529 Deer Road – no progress on clean up after offering 30-day extension – updated pictures taken – Kirk will proceed with court filing.

Public Works Director Report:

- Kevin Peterson presented the following information:
 - Installed new outlets at shelter house – 4 new outlets on separate breaker box to prevent overload during events
 - Patched streets in some areas
 - Trimmed trees
 - Scooped intersection – by the clinic there were 3 full buckets
 - Installed new shut off outside Jim Porter’s house - large Sycamore tree root wrapped
 - Installed new meter and wiring at Halfhide building which is currently under reconstruction
 - Took tree down at park
 - Requested to check on the powerlines in tree to the west
 - New part for street sweeper – Steering Cylinder – ordered last week – delivery still pending
 - Cheri offered ideas on attachments for skid steer bucket and will provide more info to Kevin on options at the October meeting.
 - Cheri Jacobson also asked about the fund received from sold equipment. The city received \$10,000 for the sale of the road grader and \$200 for the steel roller. Requested an account be set up as the Equipment Fund to keep better track of the money set aside for future equipment needs.
 - New Generator had oil leak – System was set up incorrectly. Bypassed the internet set up. Propane fuel line was too small adding larger line.



- G.O.A.T. Event Venue – turn on water working with the current pumbing – may need to remove the curb stop and put new meter in
- Behind the Museum there is a large cottonwood tree – needs to be removed. Historical tree – historical society needs to be contacted to remove.

Mayor's Report:

- LockIt Technologies installed the new computer on Friday, August 16th – the transition was seamless and all is running as should.
- League of Kansas Municipalities has a 7th grade essay contest – will post all details on Facebook under Buy Sell Trade. If any questions please visit City Hall.
- Mike Brayton wants to purchase the old grapple fork for \$200.
- Council suggests to put on Bid – Starting bid \$200
- Glasco Fun Day committee has requested donation – last few years the city donated \$100
- \$100 donation for 2024 Fun Day - Council approves – Dan motions, 2nd by Alice all approved

Unfinished Business:

- Ordinance Revision – Update ordinances 507, 465 & 510 to list updated fees to include unpaid fees being assessed to taxes
- Ordinance Abatement Letter Draft –
 - Any fees associated with mailing, etc. will be included on the bill from city
- Amend the following per Condray, Thompson & Van Horn, LLC in Concordia
 - New court fee \$150
 - Cheri motions to approve, Alice 2nd, all approved
 - All recommendation from Condray to move forward.
 - Alice motioned, Dan 2nd – all approved ordinance update.
- Street Sweeper – Repair Costs and plan
 - Hold all repairs until further notice will look into other options
 - Kevin stated the cylinder price was \$900 and the fee for repair by traveling mechanic estimated to be \$1,000
 - Council suggests we get it operational and then sell on auction
 - Cheri & Carl will provide info on other auction sites we should use
 - Cheri will offer options for street sweeper attachments for the skid steer next meeting
- LED Sign update from Cheri Jacobson
 - Placement – has been decided. Just East of City Hall next to the evergreen tree. Luminous Neon provided a mock up of the sign.
 - Quote has been approved and donation received. Contract signed by Carl Shrontz
 - Electric line will need to be ran from breaker box inside to outside, under the ground to sign then through conduit up the pole – only expense for the city
 - Advertising fund will need to be established for a special fund for utility power bills, repairs, etc future needs



- Fire Truck Update from Dan Darnall
 - No Update at this time.
 - Stephanie McAllister stated the Community Foundation of Cloud County gives grant money every month for different causes. Suggests the city contact them.
 - Bill Wells said he will provide name of contact
- Sanitation Services New Contract – more images provided by concerned citizen
- Add dumpsters at school – check with school to see if they own their dumpster
 - Hiserote bid has been received – Pending Earl Hale bid
 - Sanitation Services will be contacted by Mr. Shrontz.

New Business:

- 2025 Budget Update and Schedule Budget Meeting
- Approved –
 - Budget meeting set for September 23rd @ 5:30 – reminder email to council – post on FB
 - First budget meeting for 2026 will be in June 2025
 - Proceed to submitting hearing notice to Concordia Blaze-Empire

Adjourn regular meeting:

- Alice motioned to adjourn regular meeting and proceed to Executive session, Cheri 2nd, All in favor. Regular meeting adjourned at 8:45.

Executive Session:

- Personnel – Heather Bowles 90-day probationary period complete. After review council approves a raise of \$.50 per hour.
 - Dan motioned to approve, Alice 2nd, all in favor.

Executive Session Adjourn:

- Dan Darnall motioned, Cheri 2nd, Executive session adjourned at 9:05pm



October 8, 2024

The council of the City of Glasco met in regular session Tuesday, October 8, 2024, at 7:03 p.m. at the city hall

Mayor Carol Shrontz called the meeting to order.

- Introducing Dexter Eck, the new councilmember
 - Oath taken, sworn in

Roll Call:

- Present: Councilmembers Dan Darnall, Alice Dietz, Haley Davison, Cheri Jacobson & Dexter Eck
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles

Approve Prior Months Minutes:

- Cheri motions to approve, Haley second all approved
- Motion Alice Dietz to approve, 2nd Haley Davidson; all approved

Public Comments, petitions, requests, complaints, etc.

- Bill Wells - Update of cement project at cemetery for extension of Veteran's Memorial.
 - Slab has been poured and dirt brought in. South side 16" deep holes with concrete with PVC pipe to hold flags along with caps.
 - Suggested the city sends a compliment letter for good yard keeping – when a resident fixed up a property it should be recognized.
 - Suggested letter could be combined with a gift certificate for local businesses
 - Thanked the city for the new breaker on the shelter house. Worked perfectly during Fun Day.
- Stephanie McAllister – thanks Kevin and crew for cleaning the park, streets and hanging the flags. The city looked very nice for our Fun Da

Ordinance Control Report – Kirk Barr

- Follow up on all open ordinance violations
- 502 E 2nd – passed 10-day notice – city will mow and charge back to property owner
- 504 E 2nd – 10-day notice
- 507 E 2nd & 403 N Railroad need letter sent yard nuisances – 10-day notice
- 301 S Cemetery – roosters are causing problems with loud crowing and several chickens (30 or so) High grass issues - resident had a poor attitude when approached about the conditions of the chickens as they are eating their own eggs and water supply was empty. The chickens seem to need attention.
- Requested the clerk to review ordinance for number of chickens allowed within city limits.
- Dog at large court Oct 16 @ 5 pm– case with county along with County attorney will proceed
- Kyle Hoppe to court on Oct 16 @ 5pm for condition of travel center @ 529 Deer Road



Public Works Director Report – Kevin Peterson

- Council request Kevin to send weekly 'To-Do' Schedule to the clerk to share with council via email
- Good news to share
 - New meter pit in front of Bonneau building as the curb stop was inoperable – all went as planned.
 - Repaired curb by Prochaska's
 - Old fence (guard rail) by Sunny Davis, posts have been removed. Found replacement poles at bone pile adding new posts and wire making the railing stronger in case of vehicle collision.
 - Street sweeper up and running except the water feature– all filters have been changed
 - Water pump is going to be very expensive to repair
 - Sewer vent repaired on shelter at park due to the women's restroom being vented into the men's room
 - Bad news
 - Shelter needs new roof – south side shingles are falling off and needs attention
 - Contacted McGee Roofing for bid – previously roofed the Halfhide building and Boutique
 - Possible metal roof – helps with insurance rates
 - Gazebo also needs new shingles
 - City Pool has a leak in the skimmer line – causing 1000 to 2000 gallons of excess water to fill each day. After pool closed Pools Plus was called to inspect for a leak. They used dye in the skimmer line and discovered a leak under the deck of the pool.
 - Thought it would be a good idea to call Greg Mets to come in the spring and see if he can hear the leaks underground to find the exact location to repair.
 - Pool has been winterized
 - Dexter asked if the leak can be repaired by a sleeve instead of replaced?
 - Sunday, October 5th there was a power outage due to a squirrel this caused a fuse to be blown. The fuse was repaired in about an hour and a half – sparks did cause a small fire in the alley across from the main entrance of the school which was put out quickly.
- Replacing service line for Pete Pellant disconnecting old line and adding new line – job should be complete week of October 14th.
- Received Street sweeper attachment bids for skid steer – will get quotes together as Cheri has a few other companies to call on

Mayor Report – Carl Shrontz

- Estimates for electrical services to new LED sign have been received – cost to the city for install is \$3,100. Project was bid by Hood Heating, Air, Plumbing, Electric, Inc. and KJ Electric of Beloit. Bid award goes to KJ Electric.
- Training for software for the new LED sign will be on 14th of October with City Clerk



- The LED Sign is scheduled to be installed by the end October
 - Cheri Jacobson stated - Dave Patterson will offer update on Thursday, October 9th
- Grapple bid was accepted and sold to Mike Brayton for \$200.
- Motion requested by North Central Regional Planning Commission for the city to apply for additional extension for CDBG project. – extension for sewer project
 - \$17,000 still left on the loan with \$6250 to NCRPC.
 - Motion to approve extension by Alice Dietz, 2nd by Dexter Eck – all in favor – motion carried
 - Extension letter and document signed by Carl Shrontz
 - Decision to pay NCPRC invoice 5018 from remaining loan balance motion by Dan Darnall, with Haley Davidson 2nd – all in favor – motion carried

Unfinished Business

- Sanitation Services Quote - pending Earl Hale's quote – Earl was unable to attend will offer quote next meeting
 - Carl Shrontz stated he would contact Mr. Hale to request quote – needed right away to provide response to Hiserote
- Revised Ordinances 465, 507 and 510 have been sent to Condray, Thompson & Van Horn and are being reviewed.
 - Once reviewed by Condray, Thompson & Van Horn the ordinances will be officially updated and then published in the Blade-Empire for two consecutive weeks before they will go into effect.
- Ordinance Abatement Letter will then be finalized and provided to ordinance officer
- Water Tower inspection completed – review suggestions for repairs/updates needed
 - Clerk was requested to contact Maguire Iron, Inc and request info on what is most important repairs needed as priority in order to add repair costs to 2026 budget
- Funds from the sale of the road grader, roller and grapple are in the general fund. In order to have a dedicated equipment fund we would have to add a new category to our budget to fund and track as a new levy. Currently there is \$10,400 set aside from sales of road grader, roller and grapple.
 - Council decided that no extra levy needed – Clerk was requested to keep track of funds in the case they are needed for purchase of new equipment on spreadsheet.

New Business

- Homeland Security Region (F) Hazard Mitigation Plan up for renewal
 - At time of meeting was requested to keep the mitigation wish list the same as before, but due to the fact the wish list is not due until January 2025 the council will review at a later date.
- LeDuc Memorial called and asked how many stones or how much the city would like to donate to have stones reset for 2025
 - \$5,000 to reset – motion to move forward by Cheri Jacobson with Dan Darnall seconding – all approved



- City Hall needs new firewall for cybersecurity protection as the current firewall is antiquated.
 - LockIt provided quote \$1,505.19 to replace with SonicWall TZ270
 - Custom Internet quote \$1,869.50 to replace with SonicWall TZ270
- LockIt quote approved – Alice Dietz motioned with Cheri Jacobson seconding – aye’s carry. Clerk was instructed to use any leftover funds from the American Rescue Act after generator pump is paid.
- American Rescue Act – Funds must be allocated prior to December 31, 2024 through a signed contract and spent by December 31, 2026 – Total available \$27,610.18.
- Kevin Peterson stated the Generator Pump is still on order and the cost was quoted at \$26,997 balance due after delivery – Confirmed pump will be delivered week of October 14th by Alliance Pump out of Independence, Missouri.

Council concerns and comments

- Dexter Eck talked about abandoned houses – township abandoned homes can be ‘claimed’ by the city and either torn down
 - Dexter will look into more info

Adjourn

- Motion to adjourn at 8:00 by Dexter Eck, Alice Dietz 2nd. Meeting adjourned.



November 5, 2024

The council of the City of Glasco met in regular session Tuesday, November 5, 2024, at 7:00p.m. at the city hall

Mayor Carol Shrontz called the meeting to order at 7:01pm.

Roll Call:

- Present: Councilmembers Dan Darnall, Alice Dietz, Haley Davison, Cheri Jacobson & Dexter Eck
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles

Approve Prior Months Minutes:

- Approval for October's meeting minutes
 - Motion to approve Dan Darnall, second by Cheri Jacobson - all approved

Appropriations:

- Haley Davidson motioned to approve, second by Alice Dietz – all in favor

Public Comments, petitions, requests, complaints, etc.

- North Central Regional Planning Commission – walk through the closeout of the sewer project with Carol Torkelson
- Open Pubic hearing for NCRPC –
 - No comments or questions from council or residents about the project
 - Motion to closeout project by Alice Dietz, Dan Darnall 2nd – all in favor
 - All closing documents were signed by Mayor Carl Shrontz and clerk Heather Bowles.
- The city sponsored a Pickleball Palooza event a couple of years ago, and purchased several portable pickleball nets. Some people in Concordia would like to purchase at least 2 of them, perhaps more, if the city would be interested in selling them.
 - Council agreed to sell 2 nets to Concordia – Kevin will look up pricing for new net and will offer pricing
- Glasco Community Recreation Program is organizing the annual Christmas Lighting in the City Park. The date we've set is Sunday, December 8, at 4:30 p.m. In addition to turning on the Christmas lights, tentative plans are for Santa Claus, gift stockings for Santa to hand out, horse-drawn wagon rides, and refreshments.
- Drainage on corner of 3rd street – suggestion to clean all the way through to the canal. County has transit, Carl will borrow transit from shop to clean. Should be cleaned up by next council meeting – add to old business for December

Ordinance Control Report – Kirk Barr

- Court on 16th for truck stop – appeal process is 30 days
- Letters sent out yesterday via certified mail to 507 E 2nd & 403 N Railroad
- 308 S Spear – business located at resident Mr. Barr explained the owner needs to follow all housing rules



- Truck on Buffalo – has not moved, but is operational and tagged. Tag is in the window, but hasn't moved for a while – Carl Shrontz requested Kirk Barr contact the owner to prove it is operational otherwise would be in defiance of Ordinance 702.

Public Works Director Report – Kevin Peterson

- 2 water main breaks on Fisher & 3rd – both have been repaired
- On Main Street by the nursing home there was a full service main – removed main and turned off
- Sign is finished – digging for posts and electrical was a challenge due to an old foundation being discovered about 3 foot down by the sidewalk - the sign was placed in a different location where there was no foundation. Was able to remove large chunks of a driveway for electrical to be ran to shop.
- Swept streets 3 times last week – will continue to clean leaves as they accumulate
- Requested to purchase a plate compactor for pot hole filling/packing – Price is \$699 through Harbor Freight.
 - Cheri Jacobson stated municipalities should get discount.
 - Approval for purchase by council
 - Requested to purchase UPM (asphalt) which contains a chemical to keep it from hardening and can be used in winter and in water. This Would use in small holes on side streets as it is not strong enough to withstand semi traffic on Main Street.
 - Cost of UPM –
 - Lawson 5-gallon buckets for &76
 - Sage has 56 bags of 50-pound bags pallet \$1,229
 - APAC – delivers asphalt in bulk, but not ideal for cold weather
 - Alice Dietz made motion to buy packer, Haley Davidson second – all in favor
 - Must Purchase Extended Warranty
 - Wait until December meeting to discuss UPM purchase – add to Unfinished business in December

Mayor Report – Carl Shrontz

- Firewall Install Update LockIt install was on Friday November 1st of new firewall and WiFi to protect the city from cyber-attacks – installation was seamless
- LED Sign Update – Luminous Neon Sign completed installation yesterday, November 4th all is working as advertised.
- Two quotes have been received for the replacement of the parks pavilion and gazebo – quote summaries in folders
 - Received quotes from both Bills Roofing and McGee Roofing, LLC for metal and traditional shingles
 - Council requested getting an additional quote from Eaton out of Salina
 - Table for another meeting

Discussions:

- Berndt Sanitation Services – Brain Berndt in attendance.
 - Contract is up June 6, 2025 – would like to work through end of June
 - Willing to work with the city through transition of new service provider



Executive Session called at 7:37

Executive Session concluded at 8:05pm. Regular council meeting called back to order.

- All Funeral Services reached out to see if we would be interested in digitizing our cemetery records. Offering an all-in-one cemetery management, records keeping, including a public online access with image of each stone with GPS coordinates and an arial view for each plot making it easy for visitors to find their loved ones. Would also provide us with an audit of all
 - Council decided to pass for now due to the projected expense of \$16,000 and monthly maintenance fee of \$150
 - Council suggested once the cemetery spreadsheet has been updated, we should look into posting to city website. Requested the Clerk to check with website management.

New Business

- LED Sign – Rules and regulations for postings other than city business
 - All non-profit and community organizations can request sign postings at no charge
 - Council requested the clerk to check with other cities and see what they charge for business advertising.
 - Decision on fees for advertising was tabled until December meeting

Unfinished Business

- Homeland Security Region (F) Hazard Mitigation Plan up for renewal – Current plan expires in January 2025 – new 5-year mitigation plan was due in October and will go into effect January – keep
 - Motion to renew as is by Alice Dietz, Haley Davidson 2nd - all approve
- Revised Ordinances 465(702), 510(700) and 507(701) have been revised with suggestions by Condray, Thompson & Van Horn – approval to accept changes and publish.
 - Motion to accept by Dan Darnall, 2nd by Cheri Jacobson - all approved
- Water Tower inspection completed – review suggestions from Tony Grant from Maguire Water & KDHE requirements for public water supply systems – The clerk spoke with Tony Grant on the phone in length Tuesday, October 29th. Tony stated he would be more than happy to come to the December meeting and discuss options of repairs of water tower.
 - Council requested clerk to invite Tony to the December meeting.
- Fire Truck Update from Dan Darnall – Fire Chief Jason Rourke received a quote from Glavan Ford of Clay Center for a 2024 F350 4X4 Crew Cab - \$59,070 – Skid, lights would be additional. To be used for a quick response truck.
 - Dan Darnall will get a quote from Weis and Danco for lights and skid – will offer quotes at December's meeting
 - Contact Cloud County on wind farm money to see how to proceed.



- Motion to move forward to get truck ordered by Cheri Jacobson, 2nd by Alice Dietz – all approved

Council concerns and comments

- Dexter Eck - Bus/Van options for locals who cannot get around and do not have close relatives to take them places.
 - OCCK information was provided – for medical issues OCCK will come to Glasco and pick up residents. Depending on the number of pick ups it might be a long day out.
 - Shopping/going to Salina can meet the OCCK bus at 24 & 81 junction on regular schedule
 - Solomon Valley Transportation – Medical issues, free will donations accepted
 - Very short staffed, might need to plan ahead
 - Contact Solomon Valley Transportation directly to get more information to add to sign

Adjourn

- Called to adjourn regular meeting to move to executive session at 8:31 Alice Dietz moved to adjourn 2nd by Dexter Eck – all approved

Adjourn Executive Session

- Called to adjourn at 9:17 Dan Darnall moved to adjourn; Haley Davidson 2nd – all in favor



December 3, 2024

The council of the City of Glasco met in regular session Tuesday, December 3, 2024, at 7:00 p.m. at the city hall

Mayor Carol Shrontz called the meeting to order at 7:01pm

Roll Call:

- Present: Councilmembers Dan Darnall, Haley Davison, Cheri Jacobson & Dexter Eck
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles
- Not Present: Alice Dietz

Approve Prior Months Minutes:

- Approval for November's meeting minutes
- Motion to approve Haley Davidson, 2nd Cheri Jacobson – all in favor

Appropriations:

- Approval motioned by Dan Darnall, 2nd by Haley Davidson– all in favor

Public Comments, petitions, requests, complaints, etc.

- Guest – Tony Grant from Maguire Water Tank Experts to discuss water tower repairs.
 - Presented the history of Maguire to council
 - Water Tower History –
 - Maguire Full-Service Plan – 100% guaranteed – Pay annual amount to help manage large lump sum costs – capped at 5% yearly - cannot go up further than 5% in a year. Everything must be up to code in order to participate in the full-service plan.
 - 3-month grace period to cancel contract if needed.
 - Interior needs to be refinished – at 14 years of service now. Interior conditions are fair, but need repairs.
 - Work usually is in spring or fall for interior – Mid-September first of October – 7 days to cure. Tower will be out of service for 2 weeks after KDHE inspection
 - Interior cost would run between \$55,000-\$60,000 for repairs
 - Dan asked about funding for assistance – Kansas Water Project??
- Bill Wells – advertising for business in town on HWY – possibly at the CVA station
 - Who owns property? City does
 - Magnetic board sign for each business - \$130/each sign
 - Suggestion to add a sign next to the flag pole 'Glasco' Sign
- Doug Berndt – Update on Mitchell County RWD #3
 - 2024 Representative
 - Drilled under railroad to dam complete – bids to put pipe in 11 miles from dam to Beloit – new pipes are expected to begin installation in Spring 2025.
 - Cost of water from RWD #3 has not increased in 22 years
 - Council was requested to continue having Doug be our representative in 2025 \$250.00/year



- Requested us check into an LED sign cost for LED sign at CVA pumps.

Ordinance Control Report – Kirk Barr

- Update on Truck Stop Abatement – has not been served
 - Carl asked if we need to send a certified letter to
 - Bids from Robert Ullom in Beloit – Dave Smith – Scottsville – recommendations for others if neither wants to take the job
 - Another option - Business - Northwest end of Concordia
- Truck parked on Buffalo Update – Belongs to Resident– 208 E Buffalo
- 408 Railroad – will be getting a citation
- 507 E 2nd – Certified Letter to Polish Traders has been confirmed received – city can move forward to abate yard nuisance

Public Works Director Report – Kevin Peterson –

- Repaired water main break on Main Street.
 - New valve needs to be added
 - Meter mass behind Cox house to help bypass yard to read meters
 - Repaired light pole that was damaged by vehicle
 - New pole and 500 ft of wire – Sherriff’s dept stated if they figure out who did the damage, they will have to pay for the damages done.
 - New cover over meter maid to protect card reader
 - Winter asphalt – UPM – Sage - cost pallet \$1,229 (56 bags) – \$21.95/bag or \$75/bucket from Lawson– used for smaller pot holes
 - Wait until January to budget in 2025 – tabled until January meeting
 - Vacuum leaves in park – vacuum needs maintenance and repairs – Take to Behold Old Things Become New to see if Eileen can repair. \$326 for new replacement
- Christmas light have all been hung – one angel light on Main Street is not lit – will check into on December 4th.
- Made and installed a hand rail at Behold Old Things Become New – cost of \$75
- Hodge Podge requested the crew install a hand rail they purchased in front of their building – installed
- Handicapped sign also painted on one parking spot in front of Hodge Podge for hand rail access.
- John Deer smooth Bucket for back hoe – to repair ditches/channels \$2,652 – must purchase through Murphy - \$2,350 – Stillwell quote
 - Table until January meeting
 - Suggested we sell old bucket
 - Cost of UPM –
 - Lawson 5-gallon buckets for \$76
 - Sage has 56 bags of 50-pound bags pallet \$1,229
 - Postponed purchase until January
- Greg Metz was here helping with water leak on Walnut and offered information on Kansas Rural Water Association which offers loans through Rural Water Financing Agency for water line repairs/new installs. No engineering study needed. South half of town would be considered a small project for Kansas Rural Water Association.



Mayor Report – Carl Shrontz

- Brandon Pounds sent a sincere thank you for helping the Pounds family for Norma Pounds burial service stating the guys did an awesome job at the cemetery.
- 2 - Pickleball nets have been sold to the City of Concordia for a total of \$150. Monies were deposited into the Park Improvement Fund
- Ordinances 700-2024 – Grass and Weeds, 701-2024 – Yard Nuisance and 702-2024 – Vehicle Nuisance were published on November 21st – new fees now apply for nuisances.
- Reminder of December 17 @ 6pm Year End Council Meeting

Discussions:

- The library will begin remodeling on December 16th and requested the use of the council room to store boxes of books and other items during this time. The remodel should be complete by January 7th.
 - Council approves use of room for remodel
- Updating resident information – The clerk would like to send a letter out to all residents requesting updated phone number, emails, etc. to confirm all information on file is accurate and to implement Everbridge - Alert system for emergency and non-emergency situations.
 - Council approves
 - City Clerk will send out letters in January

New Business:

- Purchase of smart phone for city office – move emergency phone number to smart phone
 - Motion to move emergency phone number to smart phone for office and city use with Dan Darnall motioning and Dexter Eck 2nd – all approved

Unfinished Business: Total Funds needed for Fire Truck - \$97,559

- Cloud County Wind Farm Grant has \$20,000 pending our purchase. Once an invoice is received it must be sent to Cloud County and they will pay the invoice on the city's behalf. Reimbursements are not allowed.
- USDA – funds – contact Leslie to see – Brooke provided help with purchase Back Hoe
- \$75,000 – Clark Coco set up when he was Mayor 'Capital Improvement Fund'
- Fund raiser -selling tickets for pork meat Carl Shrontz donated – drawing with all monies received being put towards purchase of the fire truck.
- Raffel tickets – Dexter offered to donate a gun
- Dexter offered to donate his pay as a council member to purchase of the new fire truck
- Truck Quote from November meeting from Glavan Ford of Clay Center for a 2024 F350 4X4 Crew Cab - \$59,070
- Quote from Watts Manufacturing – Windland Skid - \$33,133.00
- Quote from Winkel Mfg. Co – Fire body Box and Shovel Box - \$7,980.00
 - Optional 18x32x72 Top Storage Box (Aluminum, Double Doors) \$1200.00
 - Mounting, Wiring & Plumping Fuel with Mud Flaps \$900.00
- What should be done with old fire truck? Sell it or possibly donate to a museum. The clerk was asked to check out the Fire Trader website? The city should wait until the new truck is closer to being delivered before decision is made.
 - Auction house may offer appraisal.



- Update on Drainage on corner of 3rd street –
 - Stakes have been placed – needs about 3/10” graded out
 - Smooth bucket needed to grade road properly
- Advertising for LED Sign for local businesses – Clerk was unable to obtain information from other city’s that charge for advertising.
 - Council discussed and decided on the following:
 - \$15/week
 - Month \$45/month– 1st week free
 - Prices subject to change
 - Any community, non-profit organizations can advertise for free – birthdays, funeral announcements, church, etc.
 - Motion by Dexter Eck to approve fees for LED advertising, 2nd by Dan Darnall – all approved
- Roof quote for traditional shingles has been received
 - Pavillion – Bill’s Roofing - \$10,997.52
 - Pavillion – McGee Roofing LLC - \$8,302.72
 - Gazebo – Bills’ Roofing - \$4,490.69
 - Gazebo – McGee Roofing LLC – \$3,921.25
 - Table for now – City will apply for grant from Dane Hanson to see if we can get funds before a decision is made.

Council concerns and comments:

- Cheri Jacobson – Brought back to the table a \$25 maintenance fee for sewer on all properties not currently paying a water service.
 - Clerk was asked to contact Condray Law Office on legalities and what would need to be involved in this change.
- Haley Davidson – requested the 2nd basketball hoop be repaired
 - Kevin Peterson stated he would look into what needs to be done to repair hoop

Adjourn:

Motion to adjourn Dan Darnall, Haley Davidson 2nd all in favor.

- Regular Session Closed.

Executive Session:

Motion to adjourn at 9:15pm by Dan Darnall, 2nd by Haley Davidson – council agrees.

- Executive Session Closed.



December 17, 2024

The council of the City of Glasco met in a special session Tuesday, December 17, 2024 for year-end business. Scheduled to start at 6:00 p.m.

Mayor Carl Shrontz called the meeting to order at 6:03 p.m.

Roll Call:

- Present: Councilmembers Haley Davidson, Alice Dietz, Cheri Jacobson, Dan Darnall
- Absent: Councilmember Dexter Eck
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles

Approve December 2024 Appropriations:

- Approved by signatures of present councilmembers and Mayor
- Motion to approve appropriations by Alice Dietz, 2nd by Haley Davidson – all approved

Utility Charge off's:

- 3815305 - \$956.21 – moved without notice - Sent to County to add to 2025 taxes
- 1175001 - \$106.98 – disconnected – 10/1/2024 – add to taxes
- 2092102 - \$717.78 – Deceased - Sent to estate via lawyer for payment 10/29/2024
- 4195009 - \$445.65 – Renter moved without notice – disconnected 6/10/2024
- 2194219 - \$428.51 – Renter moved without notice – disconnected 12/4/2024
- 3460102 - \$408.05 – moved without notice – sending to County to add to taxes
- 3815304 - \$756.81 – Renter moved without notice – disconnected 1/15/2024
- Total Charge offs - \$3,819.99
 - Motion to approve 2024 charge offs by Alice Dietz, 2nd by Dan Darnall – all approved

End of Year Business:

- Council review of new yearly employee evaluation documents
 - Approved by council – evaluations will be complete by first pay period in January.
- Request to add employee evaluation and self-assessment procedure to Personnel Handbook
- City Hall hours for December 24th and December 31st are half days – City Hall will close at noon both days
- Discussion of new treasurer
 - Discussed a temporary replacement until permanent treasurer is found.
 - No resolution at this time.



2024 Budget transfers if balances allow:

- If budget allows transfer of funds designated in 2024 certified budget; proceed

Council Comments:

- Council requested a summary of USD 334's utility usage for 2023 and 2034

Adjourn:

- Motion to conclude meeting by Alice Dietz, 2nd by Dan Darnall all approved to adjourn.

Special End of Year meeting Adjourned at 6:24pm