



**January 14, 2025**

The council of the City of Glasco met in regular session Tuesday, January 4, 2024, at 7:00 p.m. at the city hall

Mayor Carl Shrontz called the meeting to order at 7:02pm

Roll Call:

- Present: Councilmembers Alice Dietz, Dan Darnall, Haley Davison, Cheri Jacobson & Dexter Eck
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles

Approve Prior Months Minutes:

- Approval for December regular meeting
  - Motion to approve Cheri 2<sup>nd</sup> Dan – all approved
- December 17<sup>th</sup> year end meeting minutes
  - Motion Alice, 2<sup>nd</sup> Dexter – all approved

Public Comments, petitions, requests, complaints, etc.

- Bill Wells- advertising for businesses into and ideas – waiting on pricing to make sign similar to the RV park
  1. Thanked Mark Ernsbarger for cleaning the curbs at the Hodge Podge to allow their guests easier access to parking.
  2. Thanked Kevin Peterson for the hand rail he installed. It has been a wonderful addition to the curb at the Hodge Podge. Requested Kevin install another hand rail once purchased.

Ordinance Control Report – Kirk Barr

- 110 N Fisher St. – citation given for violation of City of Glasco Ordinance 701-2024 – nuisance ordinance
- 302 W Main St. – citation given for violation of City of Glasco Ordinance 702-2024 vehicle
- Requested update on Travel Center abatement. Council tasked the City Clerk with getting quotes for abatement for February council meeting.
  1. Stated Law enforcement will need to be present during abatement
  2. Condray Law Office will be contacted to provide guidance on how to proceed.
    - Questions to be answered - Vehicles
    - Requested City Clerk to contact salvage yards for quotes to remove vehicles, trailers and other miscellaneous items
    - Requested City Clerk to contact Champlin Tire Recycling, Inc out of Concordia to provide a quote to remove old tires.
    - Suggestion was made that pallets can be burned – weather permitted

Public Works Director Report – Kevin Peterson

- Snow removal will continue through end of this week
- Created a Snow Removal Policy and asked for approval of policy



- City's dump truck PTO is damaged – Austin Clarke was called out to inspect the damage – estimated costs to rebuild PTO \$1,000. Parts will be here Thursday, January 16<sup>th</sup> and repair is expected to be on Friday, January 17<sup>th</sup>.
- Pickleball nets have been removed at the basketball courts and install new basketball goals and nets. Chain nets were installed to prevent weather damage.
- 507 E 2<sup>nd</sup> was abated by the city crew – requested City Clerk to send invoice to owner of property.
- Kingsbury cleaned out grease trap at lift station where about 2 feet of grease was floating on top of water.
  1. Requested that the restaurant and locker install grease traps to prevent damage to the lift station.
- Took down Christmas lights.
- Suggested when the Christmas tree lights are no longer usable to use a light display to project onto the Christmas tree.
- Requested the City to get own snake camera for sewer inspection with at least a 150' reel to locate any possible issues. Kevin will look into this and get pricing for next council meeting.
- Looking to replace dump truck with a single axel instead of double axel – possibly find a state truck on auction. Will continue to look at options.

#### Mayor Report – Carl Shrontz:

- A letter to all Glasco businesses has been sent out to offer advertising for LED Sign. Cost for advertising is \$15/week or \$45/month. Invoices will be sent out with utility statements and due on the 15th with utility payments.
- Resolution 124-2024 Generally Accepted Accounting Principles (GAAP) Waiver for 2024 needs to be accepted and signed.
- Motion to approve waiver by Haley Davidson, 2nd by Dexter Eck – all approved
- Community Improvement \$20,000 CD from the Spangler Funds was up for renewal on December 21, 2024. The interest received over the last 7 months at 5% was \$586.30 – monies have been added to the General Fund. The new rate for a 7-month CD is now 4.15%. Next renewal date is July 21, 2025.
- City Clerk has been requested to check on longer terms with bank that would offer higher interest rates.
- Datto Data Back up to protect the files for the city was installed by LockIt Technology – this allows the city's computer and all software to be backed up after hours to prevent loss of data.
- Chris's Tree Service will be cleaning up trees at the cemetery two weeks prior to Memorial Day
- Alice Dietz suggested a walk around the cemetery to mark trees to clean up
- City Pool looking for a life guard – training will begin in March. Contact City Hall for application or Amy Cool – pool manager.

#### Discussions:

- City Clerks & Municipal Finance Officers Association will be holding their spring conference March 19<sup>th</sup> – 21<sup>st</sup> in Manhattan. Approval for Clerks attendance requested.
  1. Council approved City Clerk to attend.



- Marcia Samples offered a Coleman Powermate MAXA 5000-Watt ER Electric Generator with a Tecumseh air cooled – 4-cycle engine – horizontal crankshaft - for sale to the city.
  - Kevin Peterson – Public Works Director stated the generator too small for city to use.
    - Decision was to pass on this opportunity and thanked Marcia for the offer.
  
- Quote from Maguire Tank Experts has been received
  - Interior renovation, disinfection, flapper gate install, frost proof vent and safety climb to meet ANSI and OSHA standards. \$77,875.00 due within 30 days of completion.
  - Exterior Renovation, Internal Wet Renovation, disinfection, Flapper Gate install, frost proof vent, safety climb to meet ANSI and OSHA standards and raise balcony handrail and add mid-railing - \$148,485.00 due within 30 days of completion.
  - Maintenance Program Option –
    - Year 1 – Paint – Interior Wet Steel Work Repairs \$49,495
    - Year 2 – Visual Inspection - \$49,495
    - Year 3 – Paint – Exterior \$49,495.00
    - Year 4 – Visual Inspection - \$9,800.00
    - Year 5 – Clean Out - \$10,192.00
  - Decision was made to table at this time as this is not a pressing issue and will review at a later date.
  
- Dexter Eck to discuss City of Glasco’s snow removal policy – new policy has been proposed to the council by Public Works Director Kevin Peterson.
  - Notify residents if snow is coming via Facebook. Looking at possibly sending out a letter to all residents to inform of new policy.
  - Emergency access during snow storm process. If there is an emergency during a snow storm the city will need to be contacted and arrangements will be made to allow access for emergency vehicle needing to come into town. The county or state can also dispatch a vehicle to help bring the emergency vehicle into and out of town.
  - Council thanked the street crew for their work in cleaning the streets.
    - Discussion tabled for snow removal policy until reviewed further.

New Business:

- New ceiling lights in clerk’s office – Quotes have been received from two electricians.
  - Motion to approve bid for KJ Electric by Dan Darnall, Haley Davidson seconded - all approved
- Glasco City Park memorial for Jean Darnall - To date the city has received \$830.00 for this memorial. Decision for a memorial has been handed over to the family to get ideas on what they would like to have at the park in remembrance for Jean.
  1. Dan Darnall has been asked to discuss with the Darnall family.
    - Park Committee to check for ideas – Committee is Haley Davidson & Cheri Jacobson
    - Will follow up on next meeting in February.

Unfinished Business:

- Sewer maintenance fee for properties with no residents.
  - Discussed increasing water utility deposits.
    - Current deposit for water utility is \$32.00



- No decision was made on increase.
- Any resident with electric utility must also pay minimum water and sewer fees.
  - No decision was made on when this will be implemented.
- Turning water on/off – if disconnecting to reconnect later – minimum fees will be assessed monthly.
- Fire Truck Update
  1. USDA grant inquiry – funds are extremely limited for Community Facility grant funding. No guaranteed funding for 2025 as of December 5, 2024.
  2. USDA can offer loans with a quick turnaround.
    - City does not want to proceed with loan option.
    - Department of Interior, Office of Wildland Fire – Slip-on Tanker Units – grant closing date February 26, 2025 – required grant documents are being collected.
      - Council requested the City Clerk proceed with grant applications.
- Pavillion and Gazebo Roof replacement – Grant Opportunities
  - Towns Grant Application through Kansas Department of Commerce – New grant opportunities – dead line February 28, 2025.
  - Dane G. Hansen Community Grant Fund - Grant Opportunities – Winter Grant Cycles – Opens January 1<sup>st</sup> – February 15<sup>th</sup> – Spring Grant Cycle – April 1<sup>st</sup> – May 15<sup>th</sup>. Will try both winter and spring cycles
    - Council requested the City Clerk proceed with grant applications.
- Update on Drainage on corner of 3rd street
  - Tabled until snow melts.
- Decision on the purchase of UPM for asphalt pot hole street repair – tabled from December meeting.
  - Cost of UPM –
  - Lawson 5-gallon buckets for \$76
  - Sage has 56 bags of 50-pound bags pallet \$1,229
    - Also tabled until snow melts.
- Sanitation Service Bid Decision – was tabled in November to be discussed again in January.
  - Decision was made to accept bid offer from Hale Refuse. Services will start June 6, 2025 when the current contract with Berndt Sanitation is fulfilled.
  - Dan Darnall motioned to approve, Alice Dietz 2nd – all approved

Council concerns and comments:

- Cheri Jacobson asked about having a controlled burn of overgrown brush and bushes around town and creek beds when snow melts.
- Coordinating burning – Kevin Peterson to discuss with Rural Fire Chief Mike Brayton and Fire Chief Jason Rourke on how to implement the cleanup.

Adjourn Regular Session:

- Haley Davidson motioned to adjourn regular session and move to executive session, seconded by Dan Darnall – all approved



Regular Session Adjourned at 8:17p.m.

Executive Session:

- Personnel yearly evaluation review.
- Decision to dissolve the Treasurers position was made.
- The City of Glasco by the power invested in it by Article 12, Section 5 of the Constitution of the State of Kansas, hereby adopts the following:
  1. The office of the City Treasurer for the City of Glasco, Kansas, is hereby eliminated.
  2. All duties of the office of the City Treasurer for the City of Glasco, Kansas are hereby transferred to the City Clerk.
    - Motioned made by Alice Dietz, Haley Davidson 2<sup>nd</sup> – all approved
- Motion to adjourn Executive session by Dan Darnall, Haley Davidson second – all approved

Executive Session adjourned at 9:00.