Archive - Glasco City Council Minutes … January – December 2024

January 14, 2025

The council of the City of Glasco met in regular session Tuesday, January 4, 2024, at 7:00 p.m. at the city hall

Mayor Carl Shrontz called the meeting to order at 7:02pm

Roll Call:

- Present: Councilmembers Alice Dietz, Dan Darnall, Haley Davison, Cheri Jacobson & Dexter Eck
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles

Approve Prior Months Minutes:

- Approval for December regular meeting
    - Motion to approve Cheri 2nd Dan – all approved
- December 17th year end meeting minutes
    - Motion Alice, 2nd Dexter – all approved

Public Comments, petitions, requests, complaints, etc.

- Bill Wells- advertising for businesses into and ideas – waiting on pricing to make sign similar to the RV park
    1. Thanked Mark Ernsbarger for cleaning the curbs at the Hodge Podge to allow their guests easier access to parking.
    2. Thanked Kevin Peterson for the hand rail he installed. It has been a wonderful addition to the curb at the Hodge Podge. Requested Kevin install another hand rail once purchased.

Ordinance Control Report – Kirk Barr

- 110 N Fisher St. – citation given for violation of City of Glasco Ordinance 701-2024 – nuisance ordinance
- 302 W Main St. – citation given for violation of City of Glasco Ordinance 702-2024 vehicle
- Requested update on Travel Center abatement. Council tasked the City Clerk with getting quotes for abatement for February council meeting.
    1. Stated Law enforcement will need to be present during abatement
    2. Condray Law Office will be contacted to provide guidance on how to proceed.
        - Questions to be answered - Vehicles
        - Requested City Clerk to contact salvage yards for quotes to remove vehicles, trailers and other miscellaneous items
        - Requested City Clerk to contact Champlin Tire Recycling, Inc out of Concordia to provide a quote to remove old tires.
        - Suggestion was made that pallets can be burned – weather permitted

Public Works Director Report – Kevin Peterson

- Snow removal will continue through end of this week

- Created a Snow Removal Policy and asked for approval of policy

- City's dump truck PTO is damaged – Austin Clarke was called out to inspect the damage – estimated costs to rebuild PTO $1,000. Parts will be here Thursday, January 16th and repair is expected to be on Friday, January 17th.
- Pickleball nets have been removed at the basketball courts and install new basketball goals and nets. Chain nets were installed to prevent weather damage.
- 507 E 2nd was abated by the city crew – requested City Clerk to send invoice to owner of property.
- Kingsbury cleaned out grease trap at lift station where about 2 feet of grease was floating on top of water.
    1. Requested that the restaurant and locker install grease traps to prevent damage to the lift station.
- Took down Christmas lights.
- Suggested when the Christmas tree lights are no longer usable to use a light display to project onto the Christmas tree.
- Requested the City to get own snake camera for sewer inspection with at least a 150' reel to locate any possible issues. Kevin will look into this and get pricing for next council meeting.
- Looking to replace dump truck with a single axel instead of double axel – possibly find a state truck on auction. Will continue to look at options.

Mayor Report – Carl Shrontz:

- A letter to all Glasco businesses has been sent out to offer advertising for LED Sign. Cost for advertising is $15/week or $45/month. Invoices will be sent out with utility statements and due on the 15th with utility payments.
- Resolution 124-2024 Generally Accepted Accounting Principles (GAAP) Waiver for 2024 needs to be accepted and signed.
- Motion to approve waiver by Haley Davidson, 2nd by Dexter Eck – all approved
- Community Improvement $20,000 CD from the Spangler Funds was up for renewal on December 21, 2024. The interest received over the last 7 months at 5% was $586.30 – monies have been added to the General Fund. The new rate for a 7-month CD is now 4.15%. Next renewal date is July 21, 2025.
- City Clerk has been requested to check on longer terms with bank that would offer higher interest rates.
- Datto Data Back up to protect the files for the city was installed by LockIt Technology – this allows the city's computer and all software to be backed up after hours to prevent loss of data.
- Chris's Tree Service will be cleaning up trees at the cemetery two weeks prior to Memorial Day
- Alice Dietz suggested a walk around the cemetery to mark trees to clean up
- City Pool looking for a life guard – training will begin in March. Contact City Hall for application or Amy Cool – pool manager.

Discussions:

- City Clerks & Municipal Finance Officers Association will be holding their spring conference March 19th – 21st in Manhattan. Approval for Clerks attendance requested.
    1. Council approved City Clerk to attend.

- Marcia Samples offered a Coleman Powermate MAXA 5000-Watt ER Electric Generator with a Tecumseh air cooled – 4-cycle engine – horizontal crankshaft - for sale to the city.
    - Kevin Peterson – Public Works Director stated the generator too small for city to use.
        - Decision was to pass on this opportunity and thanked Marcia for the offer.

- Quote from Maguire Tank Experts has been received
    - Interior renovation, disinfection, flapper gate install, frost proof vent and safety climb to meet ANSI and OSHA standards. $77,875.00 due within 30 days of completion.
    - Exterior Renovation, Internal Wet Renovation, disinfection, Flapper Gate install, frost proof vent, safety climb to meet ANSI and OSHA standards and raise balcony handrail and add mid-railing - $148,485.00 due within 30 days of completion.
    - Maintenance Program Option –
        Year 1 – Paint – Interior Wet Steel Work Repairs $49,495
        Year 2 – Visual Inspection - $49,495
        Year 3 – Paint – Exterior $49,495.00
        Year 4 – Visual Inspection - $9,800.00
        Year 5 – Clean Out - $10,192.00
    - Decision was made to table at this time as this is not a pressing issue and will review at a later date.

- Dexter Eck to discuss City of Glasco's snow removal policy – new policy has been proposed to the council by Public Works Director Kevin Peterson.
    - Notify residents if snow is coming via Facebook. Looking at possibly sending out a letter to all residents to inform of new policy.
    - Emergency access during snow storm process. If there is an emergency during a snow storm the city will need to be contacted and arrangements will be made to allow access for emergency vehicle needing to come into town. The county or state can also dispatch a vehicle to help bring the emergency vehicle into and out of town.
    - Council thanked the street crew for their work in cleaning the streets.
        - Discussion tabled for snow removal policy until reviewed further.

New Business:

- New ceiling lights in clerk's office – Quotes have been received from two electricians.
    - Motion to approve bid for KJ Electric by Dan Darnall, Haley Davidson seconded - all approved
- Glasco City Park memorial for Jean Darnall - To date the city has received $830.00 for this memorial. Decision for a memorial has been handed over to the family to get ideas on what they would like to have at the park in remembrance for Jean.
    1. Dan Darnall has been asked to discuss with the Darnall family.
        - Park Committee to check for ideas – Committee is Haley Davidson & Cheri Jacobson
        - Will follow up on next meeting in February.

Unfinished Business:

- Sewer maintenance fee for properties with no residents.
  - Discussed increasing water utility deposits.
    - Current deposit for water utility is $32.00
    - No decision was made on increase.

  - Any resident with electric utility must also pay minimum water and sewer fees.
    - No decision was made on when this will be implemented.
  - Turning water on/off – if disconnecting to reconnect later – minimum fees will be assessed monthly.

- Fire Truck Update
  1. USDA grant inquiry – funds are extremely limited for Community Facility grant funding. No guaranteed funding for 2025 as of December 5, 2024.
  2. USDA can offer loans with a quick turnaround.
  - City does not want to proceed with loan option.
  - Department of Interior, Office of Wildland Fire – Slip-on Tanker Units – grant closing date February 26, 2025 – required grant documents are being collected.
    - Council requested the City Clerk proceed with grant applications.

- Pavillion and Gazebo Roof replacement – Grant Opportunities
  - Towns Grant Application through Kansas Department of Commerce – New grant opportunities – dead line February 28, 2025.
  - Dane G. Hansen Community Grant Fund - Grant Opportunities – Winter Grant Cycles – Opens January 1st – February 15th – Spring Grant Cycle – April 1st – May 15th. Will try both winter and spring cycles
    - Council requested the City Clerk proceed with grant applications.

- Update on Drainage on corner of 3rd street
  - Tabled until snow melts.

- Decision on the purchase of UPM for asphalt pot hole street repair – tabled from December meeting.
  - Cost of UPM –
  - Lawson 5-gallon buckets for $76
  - Sage has 56 bags of 50-pound bags pallet $1,229
    - Also tabled until snow melts.

- Sanitation Service Bid Decision – was tabled in November to be discussed again in January.
  - Decision was made to accept bid offer from Hale Refuse. Services will start June 6, 2025 when the current contract with Berndt Sanitation is fulfilled.
  - Dan Darnall motioned to approve, Alice Dietz 2nd – all approved

Council concerns and comments:

- Cheri Jacobson asked about having a controlled burn of overgrown brush and bushes around town and creek beds when snow melts.

- Coordinating burning – Kevin Peterson to discuss with Rural Fire Chief Mike Brayton and Fire Chief Jason Rourke on how to implement the cleanup.

Adjourn Regular Session:

- Haley Davidson motioned to adjourn regular session and move to executive session, seconded by Dan Darnall – all approved

Regular Session Adjourned at 8:17p.m.

Executive Session:

- Personnel yearly evaluation review.
- Decision to dissolve the Treasurers position was made.
- The City of Glasco by the power invested in it by Article 12, Section 5 of the Constitution of the State of Kansas, hereby adopts the following:
    1. The office of the City Treasurer for the City of Glasco, Kansas, is hereby eliminated.
    2. All duties of the office of the City Treasurer for the City of Glasco, Kansas are hereby transferred to the City Clerk.
        - Motioned made by Alice Dietz, Haley Davidson 2nd – all approved

- Motion to adjourn Executive session by Dan Darnall, Haley Davidson second – all approved

Executive Session adjourned at 9:00.

February 4, 2025

The council of the City of Glasco met in regular session Tuesday, February 4, 2025, at 7:00 p.m. at the city hall.

Mayor Carl Shrontz called the meeting to order at 7:00 p.m.

Roll Call:

- Present: Councilmembers Alice Dietz, Cheri Jacobson, Haley Davidson, Dexter Eck, Dan Darnall
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles

Approve Prior Months Minutes:

- Approval for January 14, 2025 regular meeting minutes
    - Motion to approve January minutes by Dan Darnall, 2nd Haley Davidson, all approved.

Appropriations:

- Motion to approve January appropriations motioned by Dexter Eck, Haley Davidson seconded the motion, all approved.

Public Comments, petitions, requests, complaints, etc.

- Bill Wells – No update on sign quotes to advertise for Glasco businesses.
    - Cemetery waiting on the final 9 flag poles. Once installed all flag poles will have been replaced.
    - VFW will be starting a new project February 5th with replacing ceiling at the VFW.
        - The VFW has 4 tables they will be donating to the park for fun day, etc.
- Ron Coppel - Cloud County Commissioner -
    - Windfarm funds grants are due March 30th.
    - Contact Shella for extension if needed.
    - Tax sale on housing with delinquent taxes will be held February 19th at 1:00 at the Cloud County Courthouse.
    - All planning on bidding need to register for the auction with the Cloud County Treasurer's Office, 811 Washington St. Suite K, Concordia, no later than 4pm on February 18th.
    - Dan Darnall asked Mr. Coppel about calling in controlled burns with the county. Is this necessary?
        - Mr. Coppel responded - Persons interested in controlled burns will need to call the Cloud County Sheriff's Department dispatch in Concordia and confirm whether the conditions are good for burning. The sheriff's department will then approve or deny the request.
- Cloud County Sheriff Ken Davis was in attendance and asked if the city needed anything or if there were any concerns he needed to know about.
    - Council told Sheriff Davis that there were no concerns at this time.

Ordinance Control Report – Kirk Barr

- 508 E 2nd – 10-day abatement notice given for yard clean up

- 110 N. Fisher – home owner for trash Abatement notice being sent to left by previous renter.

- 302 W. Main – inoperable vehicle will be getting a citation

Public Works Director Report – Kevin Peterson

- Repaired water main break on Second Street at Cramer property – had a difficult time finding the leak therefore the hole dug is much larger than expected.
- 3-phase Generator is ready to go in case a well needs electricity in the event of a power outage
- Pool paint can be purchased for $102/gallon from Swimtime with a savings of $80/gallon from previous years purchases.
- Problem down at the recycle center – there is a resident that has been getting into office paper disposal bin and leaving with it said papers. To prevent anyone from taking office papers a lid has been attached with a small opening for patrons to recycle.
- Installed new water meter in Halfhide building – found the leak was from a ball valve in the building next to it. Ball valve has been turned off and 3M Taxidermy will be good to go when they are ready to have the water utility connected.
- PTO on the dump truck is repaired, but still a high-pitched squeal. Mechanic will come and repair before he invoices the city and stated all functions will operate with the PTO if needed, it will just be a little noisy until final repairs.
- Repaired cover on the leaf catchment bag for the lawn mower.

Mayor Report – Carl Shrontz:

- Resolution 125-2025 – Removing Treasury position completed. Only the mayor and clerk signatures are now required on all checks moving forward.
- CD Renewal - Interest has continued to decrease – best rate is 4% for 7-month CD – Cemetery CD is up for renewal on February 6th.
    - Council approved to proceed with 7-month CD
- Office lights in the clerk's office have been installed by KJ Electric
- Recycle Center – reminder for all participating in the recycling program here in Glasco to shred any sensitive documents prior to disposal at the recycling center. The recycling center is open 24 hours a day 7 days a week and unattended. Please be cautious of what is disposed in the 'office paper' bin. It is suggested to shred any documents that may contain sensitive information. Shredded paper is accepted and has a separate bin.
- Sewer project Bank Account - Now the sewer project is complete and all payments have been made to vendors the city has been given the green light to close the bank account that was established for the grant funding and payments. Approval to close account needs to be noted in the minutes for Citizens State Bank.
    - Motion to approve the closing of the sewer project bank account by Alice Dietz, 2nd by Dexter Eck, all in favor.

Discussions:

- The clerk would like to send out a letter to all residents to update system records. A draft copy of the letter has been provided to council for review.
    - Council approves letter and will be sent with February's utility statements.

- Does the city want to replace the 2008 Ford F150 which does not have reverse and the motor needs to be replaced due to a damaged cam shaft?
    - Cheri Jacobson suggested purchasing a Meyers snow plow to add to Kevin's truck as it is 4-wheel drive and has the capacity to run the plow.
    - If a decision is made to purchase a new truck the city should look into purchasing a one from another city or county as they will have all of their maintenance records on file.
    - Council tabled for next month
- Pool Start up schedule - Swimming Pool is in need of having the skimmer leak repaired.
    - Kevin Peterson asked do we want to fix the skimmer leak prior to open season?
    - Kevin also stated he will contact Greg Metz to see if he can find the leak after the pool is painted and filled prior to opening in May.
    - Decision was made to wait until Fall after the 2025 swim season in the event a large piece of cement needs to be removed to repair skimmer. This allows time from September to Winter for the repair.

<u>New Business:</u>

- The domain name of glascokansas.org is up for renewal through MetaPros Website Solutions. The Glasco Community Foundation usually pays the yearly fee of $15. Would the city be willing to pay this year's domain name renewal for the use of the website for city minutes?
    - Council approved to pay renewal fee
- 2025 Committee Appointments:
- Fire Department – Dan Darnall & Alice Dietz
- Cemetery & Gas Station– Dan Darnall & Alice Dietz
- Streets – Dexter Eck & Cheri Jacobson
- Park – Cheri Jacobson & Haley Davidson
- Financial – Alice Dietz & Haley Davidson

<u>Unfinished Business:</u>

- Sewer maintenance fee for all properties – carried over from December 2024 – example of ordinance from of the City of Severy offered as example
    - Approval to proceed – requested clerk to draw up a new Ordinance to present to council for approval in March.
- Sanitation Service with Hale Refuse – new contract will be drafted for March meeting for review.
- Snow removal policy update or approval – carried over from January meeting
    - School bus uses Buffalo Street – Kevin stated he would make sure Buffalo is cleared for the bus
- Jean Darnall memorial suggestions – the Darnall family would like the city to use the memorial funds towards the gazebo roof replacement,
    - The city will have a plaque made and dedicate the gazebo to Jean.
- Travel Center clean up – quote pending from Devore out of Beloit for removal of vehicles, trailers and other items. Devore was the only local contact interested in offering a quote. Also, pending information from the county on vehicle titles and how to proceed.

The bus on the property is in progress of being sold by the owner, Colton Hoppe. Deputy Kirk Barr stated he did a VIN check on it last week.

- Would the city like to have an auction prior to clean up? This would reduce the cost of cleanup for the city and prevent the salvage and towing company from having to move vehicles/trailers and storage fees.
    - Council voted no to an auction.

Council concerns and comments:

- Cheri Jacobson suggests putting out a bid offer for summer mowing – to include the park & empty lots instead of hiring a part time employee. Requested the clerk publish an ad for bids in official city paper.
    - Council agreed
- Cheri Jacobson also stated she was still working on a grant application for online ordinance organization. Would like to request $5,000. The city would be responsible for $1000 maintenance fee the first year after publishing online.
    - Council agreed for her to proceed.
- Dan Darnall suggests requesting another grant from the Windfarm funds.

Adjourn Regular Session:

Alice Dietz motioned to adjourn, Cheri Jacobson 2nd, all in favor.

Regular Session Adjourned at 7:48p.m.

March 4, 2025

The council of the City of Glasco met in regular session Tuesday, March 4, 2025, at 7:00 p.m. at the city hall.

Mayor Carl Shrontz called the meeting to order at 7:02 p.m.

Roll Call:

- Present: Councilmembers Dan Darnall, Alice Dietz, Cheri Jacobson, Haley Davidson, Dexter Eck
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles

Approve Prior Months Minutes:

- Approval for February 2025 regular council meeting minutes
- Motion to approve by Dexter Eck, Dan Darnall 2nd – all approved

Appropriations:

- Review and approval of February appropriations
- Motion to approve by Dexter Eck, 2nd by Cheri Jacobson – all in favor
    - Dexter requested an addition to appropriations spreadsheet to include the previous months spending. Clerk will add this for all appropriations report moving forward.

Public Comments, petitions, requests, complaints, etc.:

- Mitch McMillan and Kolton Hoppe attended on behalf of Kyle Hoppe and the Travel Center Abatement to request a 60-day block of time to liquidate assets via personal removal and auction. Mr. McMillan stated if monies were owed to the city, he is willing to pay said fees; to include legal and abatement fees. Adding they will be moving some items from Glasco City Limits to the Cloud County section of the property on the East side.
    - Dan Darnall told them they only had 60 days Cheri Jacobson confirmed the date of clean up would be before May 31st.
        - Clerk as requested to draw up an agreement for the fees and court costs for Mr. McMillan and showing good faith movement for the 60-day extension.
    - City Ordinance officer, Kirk Barr, would like to add to the agreement weekly photos will be taken of the progress and forwarded to council via email.
    - Cheri Jacobson moves to work with them for 60 days to abate property. Alice Dietz second all council is in agreement.

New Business:

- Library Board new member request for Lisa Pauls as Penny Cool's term is expiring on April 30th
    - Currently the library has seven board member – requiring five for a quorum
    - Other community members were asked if they would like to be on the Library Board, but no interest was shown.
    - Lisa Pauls was selected for her financial background to allow the library to invest monies if possible.

- Central Kansas Library System (CKLS) allows a family member to be on the board with another family members as long as the board member recuses themselves on voting pertaining to the other family member. In this case Lisa Pauls would need to recuse herself in voting for raises for the Librarian, Rachel Moore, who is her daughter.
- The libraries new year starts on May 1st where all board members all will sign a conflict-of-interest form to recuse themselves from decisions that pertain to any family member.
- Alice Dietz was concerned with setting president
- Cheri Jacobson stated even with the concerns the council could approve this member change due to lack of availability of volunteers in the community
- Motion to accept Lisa Pauls as new library board member on May 1st by Cheri Jacobson, Alice Dietz seconded motion - all in favor

Ordinance Control Report – Kirk Barr:

- 110 N. Fisher St. was abated by the city and the fee will be turned over to Cloud County to add to tax fees
- 508 E 2nd – yard abatement completed
- Dog ordinance – Kirk Barr asked what do we do with animals at large as the city is not equipped to catch animals.
- The clerk was requested to review the dog ordinance to confirm the term "vicious/dangerous dog" was updated and that no specific dog breed is listed.
  - Mr. Barr states the sheriff's department can be called if there is a vicious/dangerous dog at large, but they will not take the dog, only assess the situation and try to find the owner. They can then ask the owner to relinquish the dog.
  - Discussion about stray dogs being dumped in town and they should be taken to Minneapolis Police Station and process
- Cheri Jacobson asked again about the truck parked on Buffalo Street, Mr. Barr states the tags are current and the owner is an over the road truck driver and has not been in town to prove the vehicle is operational. Continued effort will be made to validate whether the vehicle is operational or not.
- Cheri Jacobson has concerns about the recreational vehicle brought onto the property of 108 E. First St. and has more items, such as tires have brought in and needs to be tidied up.

Public Works Director Report – Kevin Peterson:

- Repaired four water main breaks in February – three on 2nd street one on Main
  - 2nd street now has valves installed to easily turn off the water
- Requested to solicit quotes for a contractor bid to replace water mains from Second Street to Birch - the quotes will be collected and presented to council for funding
- Abated yard nuisance at 110 N. Fisher
- Waiting for asphalt to repair holes where water mains were repaired
- April 14-18 – city wide clean up
- New lid on office paper bin at the recycling center is working to keep papers from being removed

- Council requests a sign be added at the recycle center stating “Glasco residents Only”

- Electrical project end of March or early April with Clay Center linemen this will be a 2-day process to replace two utility poles and lines.
- Received a quote for a snow plow for the Dodge Ram pickup - Meyer brand $13,500 installed
  - Cheri Jacobson found same style for sale for $8,027 installed includes a quick release
- He has been watching Purple Wave Auction for deals on truck/snow blade combo

Mayor Report – Carl Shrontz:

- Grant Applications submissions - The city has submitted two grant requests to replace the roof on the gazebo in city park – one to CloudCorp and the other a Louthan Grant request. The CloudCorp grant decision will be made mid-March and have not heard on a decision from the Louthan Grant.
  - The City of Glasco is not eligible for any grants from Kansas Commerce for 2025 the ineligibility is due to the sewer grant monies received in 2024.
  - A new Wind Farm grant has also been submitted for the new fire truck skid and fire box apparatus
- February Utility Statements - All February utility statements were sent out in envelopes which included a request for residents and businesses updated contact information. The clerk is asking everyone to take a moment of their time to complete the update form and return to City Hall, either in the drop box or mail in with utility payment. This will help the clerk update records in our system and have accurate information if there is an emergency situation where a resident needs to be contacted. Heather would like to thank everyone in advance for their assistance.
- Raffle tickets for Volunteer Fire Department ½ Hog to help with purchase of new fire truck - Raffle tickets are on sale to help our volunteer fire department purchase a new fire truck. Winners will be contacted by phone and receive a ½ hog ready for the freezer. Drawing will be held April 14th. Raffle tickets can be purchased at City Hall, Hodge Podge and the G.O.A.T. – 1 ticket is $5 or for $20 for 5 tickets. If anyone has any questions they can contact Brandon Darnall, Dan Darnall, Lucas Nease or Jason Rourke. We would like to thank everyone for their support and the Glasco Locker for helping with processing fees.

Unfinished Business:

- New sanitation service contract review
  - Clerk offered a draft copy of the new sanitation contract with Hale Refuse
  - Council approved contract draft for a one-year term with auto renewal for a year after review of services rendered by council.
- Set date for City wide cleanup for 2025 – Date set for April 14th – 18th
  - Motioned by Dan Darnall, Haley Davidson 2nd – all approved
- Pavillion is in need of new mulch for 2025 - Last year it took 100 bags – Council approves to purchase 50 bags

- Shared Treasures Boutique transfer of ownership which is ran by the Glasco Community Recreation Program and due to the GCRP being considered a
    - Humanitarian Service Provider under KSA 79-201 Ninth – Condray is unable to prepare a deed for transfer of ownership. Ownership must be made to an individual or a business registered with the State of Kansas.
    - Proposal offered by GCRP is to rent the building from the city for the amount of liability insurance and taxes
    - Clerk has been asked to contact Cloud County to 112 E. Main as a commercial building.
        - Motion to rent the facility for amount of taxes and insurance motioned by Alice Dietz with Dan Darnall seconding - all in agreeance.
- Mowing Contract bid – council was provided with responsibilities of contractor and map of areas to be mowed.
    - Council requests a bid announcement be placed in the Waconda Trader, Advertiser and radio 105.5 – cutoff date of April 4th – sealed bids will be opened during the April 8th council meeting.
- Purchase of new Truck to replace the Ford – Council has decided the city will not replace this truck
- Fire Truck purchase update – no update on progress of order at this time
- Sewer minimum monthly fee ordinance review
    - Ordinance 705-2025 pertaining to sanitary sewer systems services provided by the City of Glasco to all structures used or intended for human occupancy other than human use will be charged the minimum sewer fee. Set minimum monthly fees and charges for access to wastewater/sewer services and will not be stayed or waived when water service is disconnected, either at the request of the owner(s) of record or on the City's own volition.
        - Dan Darnall motioned to accept new ordinance, 2nd by Alice Dietz – all councilmembers in favor
        - Clerk will publish the ordinance in the official newspaper for publication. Once published a notification to all properties will be mailed to inform of the decision.
- Snow Removal Policy update
    - Work session scheduled for March 20th @ 6pm
- Update on digitalizing the ordinances from Cheri Jacobson
    - Ranson Financial offers codification of ordinance services with a $3500 to set up and review all ordinance for legality and a $1,000 annual fee to keep ordinances up-to-date.
    - Cheri is still working on grant opportunities to cover the cost

Adjourn:

- Haley Davidson motioned to adjourn regular session and move to executive session, seconded by Alice Dietz all approved to move to a 10-minute executive session to discuss personnel pay

Executive Session:

- Discussion of personnel pay

Executive Adjourn:

- Dan Darnall motioned to adjourn, Dexter Eck second the motion all approved.

March 20, 2025

The council of the City of Glasco met for a special session Wednesday, March 20, 2025 at City Hall.

Mayor Carl Shrontz called the meeting to order at 6:02 p.m.

Roll Call:

- Present: Councilmembers Dan Darnall, Alice Dietz, Haley Davidson, Dexter Eck, Cheri Jacobson
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles

Discussion: Personnel Pay

- Council requested copy of December 2024 financials and current pay for each employee
    - Both provided by Clerk
- Dan Darnall asked about payments owed on the sewer loans each year.
    - Clerk provided information - Payments biyearly are ~$23,000 for the 2 sewer loans this is the only debt the city has all other transactions are cash
- Cheri Jacobson asked how much health insurance premiums cost each month in 2025 – Clerk provided ~$8800/month for the 100% coverage of the full-time employees and their families
- Discussion of school closing end of school year 2026 and how it will decrease the cities revenue by ~$20,000 to $24,000 a year
    - Dan Darnall makes motion for 2% raise for all full-time employees, Dexter Eck seconds, all agreed

Adjourn Special Meeting:

Motion to adjourn by Haley Davidson second by Alice Dietz all in favor.

Adjourn at 6:38pm

Work Session: Snow Removal Policy

Discussion:

- Decision by council was made to not proceed with a snow removal policy at this time.

Work Session ended at 7:48pm

April 8, 2025

The council of the City of Glasco met in regular session Tuesday, April 8, 2025, at 7:00 p.m. at the city hall.

Mayor Carl Shrontz called the meeting to order at 7:00 p.m.

Roll Call:

- Present: Councilmembers Cheri Jacobson, Haley Davidson, Alice Dietz, Dexter Eck, Dan Darnall
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles

Approve Prior Months Minutes:

- Approval for March 4, 2025 regular council meeting minutes and March 20, 2025 special meeting and work session
- Motion to approve by Cheri Jacobson, 2nd by Alice Dietz, all approved

Appropriations:

- Review and approval of March 2025 appropriations
- Approval motioned by Dan Darnall, 2nd Dexter Eck, all in favor

Public Comments, petitions, requests, complaints, etc.

- Stephanie McAllister asked about the Travel Center clean up
  - Ordinance Office Kirk Barr states there is progress per the agreement with council
- Laurie Johnson asked about 201 N. Railroad Ave. property being cleaned up.
  - Property is still in probate

Ordinance Control Report – Kirk Barr:

- 302 W. Main St. – 10-day notice - Motor Vehicle Ordinance violation – having difficulty getting ahold of the owner of the vehicle
- 303 E. Elm St. – Motor Vehicle Ordinance violation again the city will be taking resident to court on April 16th.
- 409 E. Second St. – Citation and court order has been delivered for violation of Ordinance 491 – Dog at Large
- 102 S. Haynes St. – 10-day notice - Motor Vehicle Ordinance violation in alley way
- 608 E. Elm St. – furniture on curb – trash service did not pick up – City Wide Clean Up next week will take care of this issue.
- 403 E. Second St. – 10-day notice - Motor Vehicle Ordinance 702-2024 violation
- 204 E. Second St. – 10-day notice - Motor Vehicle Ordinance 702-2024 violation
- 303 N. Railroad Ave. – vehicle in back yard needs to be moved.

- 204 N. Fisher St - 10-day notice – Motor Vehicle Ordinance 702-2024 and City Nuisance Ordinance 701-2024.

Public Works Director Report – Kevin Peterson:

- Wind storm on March 19th blew down a tree that took out two power poles which destroyed a transformer
    - Clay Center lineman came to assist and replaced the two poles and transformer
    - The City is very thankful for Clay Center assistance and would like to send the 3 linemen that came out gift cards
- Tennis court net needs replaced as the current one is beyond repair. Suggested finding a heavy-duty net.
- Issues with lift station generator – warning lights continue to trip – Heineken was called for service
- City mowing started April 7th
- West side of Idle Awhile RV park – the crew would like to add a new culvert on the North side – 24" x 30' culvert from Fred Hirsch for $100
    - Dan Darnall suggested adding rock the culvert to prevent campers from sinking
    - Dirt has been added around tornado shelter
- Park water was turned on April 8th
- Leaking cylinder on street sweeper – Carrico repaired
- Water project on 2nd street – offered handouts to council with quotes
    - Oneal Excavating worked on sewer project and quoted $35/foot to repair - materials would be purchased by the city with a cost of approximately $11,000 – 4" piping
    - 2nd quote out of Junction City – labor $45,000 plus materials
        - Asked the council to review and provide a decision at the May council meeting as the quote expires soon

Mayor Report – Carl Shrontz

- Community Foundation For Cloud County Grant for Gazebo received in the amount of $3,254.33 to reroof and provide a fresh coat of paint. Along with the Jean Darnall memorial funds this project has 100% costs covered.
    - Date of reroofing from McGee roofing was completed on April 3rd.
    - Painting of the gazebo will be done by the Darnall Family on April 26th.
- Brenda Gilliland from Community Foundation for Cloud County would like to have a picture taken delivering the grant.
- Dedication to Jean Darnall will follow refurbishing project – possibly Memorial Day weekend

- The City of Glasco has received a donation to reroof the shelter house at city park. Pending scheduling with McGee Roofing.
- Midwest Public Risk (MPR) property deductible increase for 2025-2026 – increasing from $1,000 to $2,500 for properties.
- Two Lights for Tomorrow
    - Cheri Jacobson – nationwide celebration for 250 April 18-19 – commemorates Paul Revere's ride
    - Will add two lights at City Hall to participate
    - Requested to add info to LED sign and Facebook
    - Council approved participation
- Reminder to anyone wanting to participate in the raffle for the Volunteer Fire Department ½ Hog fund raiser for new fire truck. Raffle tickets can be purchased at City Hall, Hodge Podge and the G.O.A.T. through April 13th – 1 ticket is $5 or for $20 for 5 tickets. If anyone has any questions they can contact Brandon Darnall, Dan Darnall, Lucas Nease or Jason Rourke. Drawing will be held April 14th and the winner will be contacted via phone.
- City Wide Clean-up will take place April 14th – 18th – please see city clerk for details on what can be placed on the curb for pick up.
- Clark Coco would like to thank the council for the approval to purchase 50 bags of mulch for the pavilion area.
- Snow Removal Policy work session was March 20, 2025 the council made the decision to not proceed at this time with a formal removal policy.
- Bill Wells has asked if the city clerk could send a power point presentation containing the advertisements from the LED board that he can display on a computer monitor at the Hodge Podge. There have been several residents raise concerns about the LED sign being difficult to read, so he would like to help solve this issue by offering this service. The clerk has agreed to offer the power point for display. Any concerns or comments about this offer?
    - Council has no concerns

<u>Discussions:</u>

- City Credit Card – Authorized Officer designation – Motion needed. The card is currently in Clark Coco's name and has Brenda Wisbey as the contact. In order to change to a different person, we need a motion and designation.
    - Council designated City Clerk, Heather Bowles as authorized officer
        - Alice Dietz, 2nd Haley Davidson, all approved
        - Noting purchase limit set at $1000 without authorization
- Mowing County vs City property lines and who is responsible – Dexter asked if the city is mowing county property
    - Yes, the Cemetery road mowed should and Spaulding to Haynes to highway we can rely on the county which would come through only twice a year or the city could take care of the property and keep the city looking kept.

- CloudCorp – 2025 Donation – last year we donated $200.00
    - Motion to donate $200 for 2025 by Alice Dietz with Haley Davidson seconding – all in favor
    - CloudCorp Grant open for signs for local businesses – City of Glasco is not eligible for a 2025 grant from this CloudCorp offer as they partner with Kansas Commerce for this grant.

<u>New Business:</u>

- Pool Staffing – The city has received two applications for lifeguards for the 2025 pool season. Amy Cool would like to hire both Bryan (Connor) Mayes & Jaxon Kearn – Motion needed – applications for both Connor and Jaxon were reviewed
    - Amy Cool was present and stated the pool runs best with 4 lifeguards
    - Jaxon Kearn will certify in Glen Elder, Connor Mayes will and Emma Rice will recertify in Beloit
        - Cheri Jacobson motions to hire both applicants, Haley Davidson 2nd, all approved
    - Returning for 2025 pool season – Amy Cool as pool manager, Cathy Rice as assistance manager, Lifeguards – Emma Rice and Bethany Demars
    - Amy would like to open the pool Memorial Day if the pool preparation has been completed
        - Public Works Director Kevin Peterson stated painting will begin 1st week in May – starting with draining & cleaning
            - Kevin will work with Greg Metz to find leak in the skimmer system in order to fix at the end of the 2025 season
        - Amy commented that she and Cathy Rice will be willing to help paint once cleaning is complete
    - Free Saturdays – Glasco Community Foundation and The Nicol Home has offered to cover a month of free Saturdays at the pool. Pending response form Recreation Board after board meeting on April 10th.
- Schedule the June for 2026 budget meeting
    - Meeting scheduled on June 10th @ 6pm
- Committees need to provide meeting schedule to clerk
    - Carl requested the schedule and attendance be provided to clerk
    - May 12th – Chris's Tree Service will be out at the Cemetery committee will meet prior to the 12th
    - Suggested an ordinance be prepared stating no more trees are allowed to be planted within the cemetery only on the outside
- Kansas Alcoholic Beverage Control (ABC) permit for consumption fee $100
    - Motion Haley Davidson, 2nd by Alice Dietz all approved
- Open Grass Mowing Sealed Bids received by interested parties – two bids received
    - Carl Shrontz opened both bids

- 1st quote - Mike Shamburg, Larry Merrill and Laurie Johnson offer a quote for $9,000/month
- 2nd quote - Foster Losh out of Concordia seasonal bid $12,600
- Due to budget constraints the city has decided to not proceed with contracting a mowing service. Decision was made hire a part-time summer employee as done previous years.
    - Keith Williamson would like to return to the city as summer help
- Motion by Haley Davidson, Dexter Eck 2nd all in favor to hire Keith Williamson to start next week

- 2025 Election – Open Seats – Dan Darnall, Alice Dietz and mayor, Carl Shrontz - Dan Darnall nor Alice Dietz will be seeking reelection
    - City primary election is held the first Tuesday in August of each odd-numbered year.
    - General Election of city officers are held on Tuesday following the first Monday in November.
    - Any person intending to be a candidate for city office must file a declaration of intent to become a candidate with the county election officer before the 12:00pm on June 1st deadline and can file for certification as early as May 1st is preferred. Candidates cannot withdraw after the deadline.
    - Newly elected individuals in November will take office on the 2nd Monday in January.
- Library Director, Rachel Moore, requested the use of the property in between City Hall and City Shop to have a bouncy house and snow cone truck to kick off Summer Program - tentative date - June 4th.
    - Council approved usage as long as the library supplies liability insurance for the event.

<u>Unfinished Business</u>:

- City ditch burning/clearing – Mayor Shrontz announced the County has dropped burn ban for now.
    - Ditch between Spaulding by the ball field and Railroad needs burned
    - Kevin Peterson was told to call the Fire Dept to assist
- Approval of letter to home owners in regards to Ordinance 705-2025 stayed sewer rates for all real properties
    - Council approves letter
- Shared Treasures Boutique – Cloud County Appraiser offered a document for the Board of Tax Appeals of the State of Kansas to request tax exemption. Process will need to go through Condray, Thompson & Van Horn, LLC.
- Update from Cheri Jacobson on codification grant for Ranson Financial
    - No update at this time
- Update on Fire Truck, if available

-
    - No update at this time

Council concerns and comments:

- Inquiries about street sweeping – Cheri Jacobson requested a weekly schedule
    - Kevin will make schedule to help maintain debris
    - Dan asked about grant funding for housing for windows/ heat and AC
        - Clerk will check into grant opportunities
- Haley Davidson – offered information about the T-Mobile hometown grant – up to $50,000 for city Awarding quarterly – next deadline June 30th
    - Suggested areas of improvement
        - Idle Awhile RV Park
        - New Street Lights
        - City Park
        - Bathrooms at park with lit sidewalk and auto lights inside
        - Disc golf at football field
            - Next School Board meeting in Glasco at 7pm on Monday April 14th

Adjourn:

- Motion to adjourn regular meeting by Alice Dietz, 2nd by Haley Davidson; all approved

Executive Session:

- Personnel – Discussion with Kevin Peterson
- Property Abatement conversation

Adjourn Executive Session:

- Motioned by Dexter Eck and second by Cheri Jacobson, all in favor

Executive Session Adjourned

May 6, 2025

The council of the City of Glasco met in regular session Tuesday, May 6, 2025, at 7:00 p.m. at city hall.

Mayor Carl Shrontz called the meeting to order at 7:00 p.m.

Roll Call:

- Present: Councilmembers: Cheri Jacobson, Dexter Eck, Alice Dietz, Haley Davidson, Dan Darnall
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles & Public Works Director Kevin Peterson

Approve Prior Months Minutes:

- Approval for April 2025 regular council meeting minutes
- Motion to approve by Alice Dietz, second by Dexter Eck, all in favor, approved

Appropriations:

- Review and approval of April appropriations
- Approval motioned by Haley Davidson, second by Dan Darnall, all in favor, approved

Ordinance Control Report – Kirk Barr:

- Provided an updated list of properties that have been given
    - Truck Stop – some small improvement has been made
    - 303 E Elm - Van is now operational and in compliance with city ordinance 702-2024
    - 108 W 1st – 10-day notice sent for violation of ordinance 700-2024
    - 504 E 2nd – 10-day notice sent for violation of ordinance 700-2024
    - 204 E 2nd – 10-day notice sent for violation of ordinance 701-2024 and 702-2024
    - 303 N. Railroad – 10-day notice sent for violation of ordinance 701-2024

Public Works Director Report – Kevin Peterson:

- 2025 city wide clean up went well
- Started working on pool Monday, May 5th – much cleaner than past years. The pool will be cleaned and there are a few tiles needing to be repaired
- 3 out of the 4 toilets are not working at the pool house – repair parts are on order. Showers are not working properly. Hood Heating & Air worked on them last, Kevin will call them to repair.
- Mowing is going well with Summer help working around the rain

- Mark Ernsbarger fabricated new steps for the high dive using composite material as the correct size steps are unable to be ordered. Should last for years to come.
- Cheri Jacobson asked about the dead trees near the alley of 312 E Second St. Kevin Peterson stated the city does not possess the equipment needed to cut down the dead trees as they are too tall.
    - Clerk was requested to check ordinance – suggestions ask KPP about who they use to trim tall trees. City will need to quote in the event an abatement is necessary.
        - Options: Affordable Tree Care, Ionia – Chris Tree Service, Salina or Spillman Tree Service, Clay Center. Council requested city clerk ask Ross

VanHorn to assist in writing a letter to the person responsible for the property to abate trees as soon as possible.
    - Clerk was asked to send a letter stating if trees are not removed the city will contract the removal of the trees and charge the property owner.
- Summer hours - 7am-4pm for street crew and mowing will begin Memorial day weekend
- Keith Williamson is a great asset to the city as summer help as he can repair lawn mowing equipment and has repaired a few so far this year. Thankful to have him with us again this year.

Mayor Report – Carl Shrontz;

- Letter of interest was sent to Southern Cloud School District #334 for Day Field
    - Deed will need to be searched
- Windfarm Grant Notifications – The City of Glasco received a $20,000 2025 Windfarm grant to use towards the fire truck. We have now received a total of $40,000 total from Windfarm monies.
- City Clerk, Heather Bowles gave a breakdown of all monies available for the fire truck purchase as of May 2025.
    - $1,100 – Monies in Fire Department Donation fund
    - $20,000 – 2024 Wind Farm grant for fire truck
    - $20,000 – 2025 Wind Farm grant for skid and fire body box
    - $11,600 – Hog Raffle
    - $150.00 – Donation to fund
    - Total Available Funds – $52,410.00
    - Total funds needed:
    - Truck Price - $56,426.00
    - Windland Skid - $33,133.00
    - Fire body box - $7,980.00
    - Optional 18 x 32 x 72 Top Storage Box (Aluminum, Double Doors) $1,200
    - Mounting, Wiring & Plumbing Fuel with Mud Flaps - $900.00
    - Total Needed - $99639.00
    - Remaining funds needed $47,229.00

- Committee meeting updates
    - Park & Pool Committee met on April 22nd - Amy Cool, Haley Davison, and Cheri Jacobson met to discussed pool and park
    - Cemetery & Gas Station Committee met May 3rd – Dan Darnall & Alice Dietz – four trees have been marked with red paint to cut down by Chris' Tree Service. There are several smaller trees that the city can remove
        - Requested an ordinance be created to disallow any new trees to being planted inside the cemetery

Discussions:

- Propane Exchange –Discussed propane price – increased exchange fee to $22 from $20
    - City Clerk will add to the LED sign to notify residents of change and inform the city exchanges 20# propane tanks

Unfinished Business:

- Vicious Animal/Dog Ordinance – carried over from March 2025 – Ordinance #466 has been revised to Ordinance 706-2025 – rescinding Ordinance #466 and Amended Ordinance #525 with the reference of Pit Bull, American/Staffordshire Bull Terrier, American Pit Bull Terrier, and any dog which has the appearance and characteristics of

being predominantly of these breeds, being removed. Vicious dog is now defined by the City of Glasco as a dog that attempts to or has attacked, bit or otherwise caused bodily harm to a human being or another animal. Advise of changes and motion needed to approve.
    - Motion to approve Ordinance 706-2025 by Alice Dietz, Haley Davidson second - all in favor
- Narrow down grant opportunities discussed at April meeting
    - Idle Awhile RV Park – plant trees, shelter house and add picnic tables – check Arbor Foundation for free trees or K-State nature conservancy
    - New Street Lights
    - City Park ideas
    - Bathroom at city park – refurbish/renovation/exterior lighting
    - Baby Pool Canopy – already have one
    - Disc Golf
        - #1 - Bathroom renovation at park
        - #2 - Trees, shelter house/pavilion and bathroom at RV Park
        - #3 – Street Lights
    - Asked if we could contact Rayna Dielmann to see if she would be interested in adding a mural to the Shelter House at park

- Lease Agreement with Shared Treasures
    - Insurance liability came to question – the city does not want to own the building at 112 E Main Street any longer
    - City council stated they would like Shared Treasures to proceed with becoming an LLC or 501(c)3 so the deed can be changed over to them
    - Clerk has been asked to send a letter to Glasco Community Recreation Program stating the same.
        - Further discussion has been tabled to June meeting
- Water Project for Second Street – Follow up from April's meeting on quotes for repairs to main line.
    - Motion to proceed with quote from O'Neill Excavating at approximately $11,000 for laying of new main line with 4" piping by Haley Davidson, Alice Dietz seconding all other council members approve.

<u>Adjourn:</u>
Motion to adjourn by Alice Dietz, second by Haley Davidson – all in favor to adjourn regular meeting at 8:07pm

<u>Executive Session:</u>
- Summer Personnel pay for 2025 – No changes in pay for 2025
- Request to have a list of all unused equipment to discuss at June council meeting

<u>Executive Session Adjourn:</u>
Motion to adjourn executive session by Dan Darnall, second by Alice Dietz, all agreed to adjourn at 8:20pm

June 3, 2025

The council of the City of Glasco met in regular session Tuesday, June 3, 2025, at 7:00pm at city hall.

Mayor Carl Shrontz called the meeting to order at 7:00pm

Roll Call:

- Present Councilmembers: Cheri Jacobson, Alice Dietz, Dan Darnall and Dexter Eck
- Absent Councilmembers: Haley Davidson
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles & Public Works Director Kevin Peterson

Approve Prior Months Minutes:

- Approval for May 2025 regular council meeting minutes
- Motion to approve by Alice Dietz, 2nd Dexter Eck, all others approved

Appropriations:

- Review and approval of May appropriations
- Approval motioned by Alice Dietz, 2nd by Cheri Jacobson, all others approved

Public Comments, petitions, requests, suggestions, etc.

- Ron Copple visited to discuss new landfill billing protocol. The City of Glasco will not have to bill for landfill fees any longer. The city will need to remove landfill fees from statements starting July 1st. The new billing will come with each resident's property taxes starting in November 2025. Mr. Copple suggests sending a letter out to all residents to notify of the changes.
    - Council requested the clerk send a letter
        - Clerk as asked to send letters out with June's statements
- June Peterson attended to discuss the rooster complaint. She has lived in Glasco for 25 years and has had chickens for 20 years and have had roosters on and off. Mrs. Peterson stated they have never received direct comments or complaints about issues with her roosters.
    - Others commented the roosters do not bother them.
    - Council all agreed that there would be no ban on roosters.

Ordinance Control Report – Kirk Barr:

- Truck Stop clean up progress
    - Started out good, but not where it needs to be.

        - Clerk was asked to send a letter to owner.
- 108 E. First St. and 103 E. Main St. have had certified letters sent for violating Ordinance 705-2024.
- City will need to abate the property at 3rd and Railroad

Public Works Director Report – Kevin Peterson:

- Memorial day preparation and events went smoothly.
- Pool is up and running – currently waiting for a warm sunny day so a section of the concrete and be patched on the pool pad.
- Asphalt has been delivered. The crew started laying on June 2nd. The asphalt vibratory machine purchased last fall is working great!
- Greg Metz from Kansas Rural Water located the leak on the South side of the deep end of the pool. Once the 2025 season is over, they will investigate further. South side skimmers are turned off this season.
- Mosquito dunks – would like to offer each resident 2 per household to use in standing water to keep the city's mosquito population down.
    - Council agrees this is a good idea.

Mayor Report – Carl Shrontz:

- Memorial Day and Alumni weekend was a success extended his thanks all city employees for their help in getting the city looking great!
- City is requested letters of support for renovation of the restrooms at the park to support grant request from T-Mobile Hometown Grant process – if you would like to write a letter of support it would be appreciated. Letters need to be delivered to City Hall.
    - Council stated heat and lights are a must in the renovation
- Candidate registration is closed for council seats and Mayor seat - Carl Shrontz is running unopposed for mayor. Dennis McAlister, Vida Gartung, Brenda McDuffee and Anthony Tobald are running for two city council seats.

Discussions:

- Rooster Complaint – council discussed in public comments

New Business

- Ordinance Draft – 708-2025 – Trees
    - Discussed cottonwood tree behind Shared Treasures needing to investigated as to whether it is on the historical listing.
        - Stephanie McAllister says she will look into what it takes to remove the tree due to its historical listing.
    - Council motion to approve Ordinance 708-2025 by Dexter Eck, Alice Dietz 2nd all approved
    - Clerk will publish in official city newspaper.
- Review Cemetery #9 Policies for updates

- Council tabled any updates to the policy until next meeting.
- Pool party for Summer Library participants - Library Director Rachel Moore asked if the city would sponsor a pool party for Summer Library participants.
  - Motion to approve pool party by Dan Darnall, 2nd by Dexter Eck, all in favor
- Western Area Power Administration (WAPA) Suspension of Mt. Elbert Pump-Storage for Pilot Period Agreement. Letter needs mayors' signature to participate.
  - Council approves signing, Dan Darnall motions to approve, 2nd by Alice Dietz, all other councilmembers approved.

Unfinished Business:

- Mural on gazebo and shelter house – Rayna Dielmann (Schmidt) will be in Glasco the end of July and has been asked for a quote to paint a mural on both the gazebo and shelter house. Images and measurements of both buildings have been sent to her and she will provide council with her vision board of ideas.
- Bid request has been published for renovation of park restroom with an option to build a new freestanding restroom - bids are due by June 27th to discuss at July council meeting.

Council Comments or Concerns:

- Cheri Jacobson asked about when the fireworks show would be this year - asking the liability of the oak tree that is currently not in the best condition.
  - Clerk has been asked to contact The Nicole Home to get date of fireworks show.
- Kevin Peterson asked about getting a power vac to help make holes for poles and to clean holes when working on water lines.
  - There is one listed on Purple Wave current bid is $5,900 and the bid is open until the June 6th – located in Farmington, Arkansas
    - Council approved the purchase with a cap of $10,000 using the machinery reserve
  - Cheri Jacobson asked Kevin Peterson about the street roller
    - Kevin Peterson suggests purchasing a smaller one as to not damage the new sewer infrastructure.
    - Dexter Eck says there is a way to make one to pull behind the skid steer using pipe and concrete
  - Council discussed several options for equipment purchases to include attachments for the skid steer and a new tractor for mowing large areas like the lagoon.
- Discussion about burning ditches around the Day Field and on Fourth Street that still needs to be completed

Adjourn:

Motion to adjourn the regular session at 8:06 pm by Alice Dietz, Dan Darnall second the motions, all in favor

Executive Session:

- Personnel - Heather Bowles, City Clerk, one year review. Council agreed to an hourly pay increase to $20.00 per hour.
- Other discussions Legal Matters

Executive Session Adjourn:
Motion to adjourn executive session by Dan Darnall, 2nd by Dexter Eck, all in favor.

Executive Session Adjourned at 8:27pm.

July 8, 2025

The council of the City of Glasco met in regular session Tuesday, July 8, 2025, at 8:00 pm at City Hall.

Mayor Carl Shrontz called the meeting to order at 7:01 pm

Roll Call:

- Present Councilmembers: Cheri Jacobson, Alice Dietz, Dan Darnall, Dexter Eck and Haley Davidson
- Presiding: Mayor Carl Shrontz
- Present also: City Clerk Heather Bowles & Public Works Director Kevin Peterson

Approve Prior Months Minutes:

- Approval for June 2025 regular council meeting minutes
- Motion to approve by Dan Darnall, Dexter Eck 2nd, all approved

Appropriations:

- Review and approval of June appropriations
- Approval motioned by Haley Davidson, Alice Dietz seconding, all in favor

Public Comments, petitions, requests, suggestions, etc.

- Doug Berndt expressed his concerns with RV's being parked on streets – suggesting RVs should be added to the semi-truck ordinance as he is worried about the kids playing around them and drivers not being able to see them.
    - Stated there was a golf cart with young girls driving around without supervision
        - Mayor Shrontz states he discussed with the guardians of the girls and assured there would not be any further issues.
    - Water treatment plant improvement update from the City of Beloit was delayed, but the current plant is now ready for the new lines. Project is expected to be completed by December.

- 7:05pm – Regular session was paused for a 15-minute Executive Session with School Board members Amanda Johnson and Matt Martin to discuss the future of the school buildings and property
    - Haley Davidson motioned to adjourn executive session, second by Alice Dietz all others in favor
    - Regular meeting back in order at 7:20pm
    - Motion to offer proposal for the Day Field to USD 334 by Alice Dietz, Haley Davidson 2nd, with 1 abstaining.

Ordinance Control Report – Kirk Barr: not present

Public Works Director Report – Kevin Peterson:

- Two new electrical poles have been installed on West Second with the help of Clay Center Public Utility linemen – wires will be run in the fall along with installing the cross members.
- Street patching is going slow – couple spots on Haynes and Fisher where semis have damaged will be filled with concrete instead of asphalt in hopes it will last longer.
- Repaired two water line breaks on same day
- Had another instance of mail being taken out of the office paper recycle bins. Issue has been addressed directly.
- Ditch off Haynes has been cleared of branches
- Roller has been listed on Purple Wave – auction ends on July 22nd – currently at $40.00.
- Would like to keep the tractor for the lagoons we have instead of purchasing a new one.
- July plans are to continue patching street, trimming trees off powerlines, spraying streets and running street sweeper

Mayor Report – Carl Shrontz:

- Shared Treasures Boutique update – tax exemption has been completed with city attorney Ross Van Horn's assistance and delivered to Cloud County Appraisers Office. Per Charles Wilson the boutique is in the process of applying for their 501(c)3 non-profit status. Once they have this established, the city will transfer ownership of 112 E Main Street to Shared Treasures.
- WAPA rate notification – WAPA is looking at decreasing the Drought Adder Component estimated change January 1, 2026 – Notification sent in June, final notification will be sent out in October 2025.
- OCCK shuttle stop in Glasco – Trell Grinter a representative of OCCK will be attending our August council meeting to discuss the new OCCK stop in Glasco which are scheduled to begin the route in August after the council meeting.
- Earl Hale of Hale Refuse has offered to provide his services to assist in the cleanup of the Travel Center.

Discussions:

- Stop sign at Main & Haynes
    - Do we need to have a 4 way any longer after next school year? Suggested to remove the East and West sign after the 2026 school year and the Haynes stop sign facing North and South.

- Kevin said he would take them down after next school year is over.
  - Motion to take down stop signs by Alice Dietz, second by Haley Davidson, all other members approved

- Trees; powerline maintenance on easements:
  - Cheri Jacobson offered a letter from Solida Tree Service of Phillipsburg, KS which outlined five different options for maintenance and clearing trees from power lines. Stating:
    1. Utilities are the largest concerns with the trees
    2. West of Haynes and North of Main – should be top priority
    3. Would like the city to sustain clearing trees from power lines once cleaned up
    4. Mayor Shrontz states the bridge to the tree burn pile should be back open in 2-3 weeks for easier disposal of limbs
    5. City crew could assist getting limbs to burn pile when dropped
    6. Dan Darnall asked if there any other tree companies that can offer quotes to compare with Solida
       a. Cheri Jacobson stated there is another company in Salina
    - Council agreed to discuss further when there are more quotes to review.
  - Utility billing – concerns with delinquent – with our bills being due on the 15th with 10-day grace period to the 25th, then penalty is applied – 3 months delinquency will be shut off.
    - Motion to approve changes Alice Dietz, Dexter Eck second, all others approved
    - Council asked the clerk to prepare a revised copy of Ordinance 454 for August meeting for review and approval
  - Rick Bos asked council if he could discuss his utility statement.
    - Council confirmed with Mr. Bos all billings were correct.
  - Shelter House restoration bid – No bids were received or any calls of interest.
    - Mayor Shrontz stated we need to agree on a common vision of the restroom restoration
    - Council concluded they would prefer to restore the current shelter house rather than add a standalone restroom that would impact the park's aesthetics and historic character.
    - Carl Shrontz stated we need to have plans drawn up with plans for the restoration.
      1. Install all weather Doors
      2. Eliminate windows
      3. Update plumbing
      4. Add motion sensor lighting

- Beloit grant writing workshop – There is a free workshop on Wednesday July 9th from noon – 1pm for grant writing through Solomon Valley Community Foundation, Heather will be attending closing city hall at 11:30 and will be back at 1:30 or as soon as possible after meeting.

New Business:

- Ordinance #709-2025 – Solid Waste Rates – repealing Ordinance #541 due to change in Cloud County Landfill fees being added to property taxes
  - Motion to approve Dan Darnall, Cheri Jacobson 2nd, all others in favor

Unfinished Business:

- Cemetery Policy Update tabled from June
  - Council requested the clerk provide copy of current policy at the August council meeting for further review.
- Gazebo mural quote – Quote from Rayna Dielmann for gazebo mural approved. Council decided to hold off on shelter house mural until renovations are completed
  - Quote approved

Council concerns and comments:

- Dan Darnall asked Clark Coco to share information about Gillian Gabblemann. She has received over $37 million dollars' worth of grants for various projects. Mr. Coco has worked with Gillian on several grants that were funded.
  - Says we need to have a mission to help us start planning
    - What are we planning for?
    - Suggested planning far beyond what we might get
    - Begin searching for grant opportunities
    - Ms. Gabblemann charges $30/hour – large grant approximately $1,000 and could include a % of the grant awarded.
    - What are 3-5 things that the council would like to focus on for improvements of Glasco?
    - Mr. Coco offered to help with the planning and grant writing process – creating a subgroup.

Adjourn Regular Session:

- Dan motioned, Haley Davidson second, all approved to adjourn regular meeting into executive session @ 8:23pm

Executive Session: Personnel – Ordinance Officer

Adjourn Executive Session:
Motion to adjourn by Dan Darnall, Alice 2nd @ 8:49pm

August 5, 2025

The council of the City of Glasco met in regular session Tuesday, August 5, 2025, at 7:00pm at city hall.

Mayor Carl Shrontz called the meeting to order at 7:00pm

Roll Call:

- Present Councilmembers: Cheri Jacobson, Alice Dietz, Haley Davidson, Dan Darnall and Dexter Eck
- Presiding: Carl Shrontz
- Present also: City Clerk Heather Bowles
- Absent: Public Works Director Kevin Peterson

Approve Prior Months Minutes:

- Approval for July 2025 regular council meeting minutes
- Motion to approve by Alice Dietz, 2nd Haley Davidson, all other members approved

Appropriations:

- Review and approval of July appropriations
- Approval motioned by Haley Davidson, 2nd by Dan Darnall, all other members approved

Public Comments, petitions, requests, suggestions, etc.

- Rachel Moore - New Library Board Member candidate – The library lost a board member in May; Christine Wilson has resigned. Rachel would like to have Jordann Pinnell join the board and would start at the August board meeting ending in April 2028.
    - Motion to approve Jordann Pinnell as new library board member by Cheri Jacobson, 2nd Dexter Eck, all in favor
- Trell Grinter of OCCK Information about new stop with 81 Connection Stop to Glasco – Concordia, Belleville, Salina are options to travel from Glasco. Partnership with K-DOT and grant funding to help with no cost to the City of Glasco to add this stop. OCCK is able to be very flexible for the community members. Where would we like to put the stop? New stop was discussed to be in front of City Hall by the bench. This location also offers easy access to ramp for anyone in a wheel chair or other handicaps. Cost approximately $1/county cross each county line. Pair transit rides with OCCK transportation for doctors' appointments. Trell will work on getting a schedule for Glasco and communicate with City Clerk.
    - Asked for a copy of the city's logo be sent to tgrinter@occk.com to add to the ride schedule

- Motion to approve OCCK/81 Connection stop in front of City Hall by Alice Dietz, second by Haley Davidson, all in favor
- Clerk was asked to create a resolution stating the same.

- Odalis Jimenez from Roger Marshalls Office introduction to council – from Salina and just started in April replacing Abby Rankin
  - Dropping off federal grant information
  - Recent bill that passed 'Big Beautiful Bill'
  - Offer case work and field representative for Social Security and Medicare
- Kent Otott Cloud County Emergency Management Director new as of June 16th. Wanted to introduce himself to the council. Working on becoming a certified emergency manager for Kansas. Mr. Otott said he will help the Clerk get into Everbridge to set up Glasco residents.
  - Mayor Shrontz asked for a disaster relief folder for the city in case of emergency
  - Mr. Otott asked where our Rural Fire trucks were located.
  - Dan Darnall stated the Rural Fire department vehicles are on the outside of town. Once the bridge is complete a rural fire truck will be stored on the other side of town as well.
- Kevin Williamson asked about his property on 1st Street. Would like to find a place to put his equipment. Council asked him to clean up the property. Mr. Williamson says has plans on moving all of his equipment and odds and ends to a different property. Also, told council he would have the property on 1st street cleaned up before Fun Day in October.

<u>Ordinance Control Report – Kirk Barr:</u>

- Kirk Barr was not present – offered an updated listing of notices sent via email.
  - Motion to terminate Kirk Barr by Alice Dietz, second by Cheri Jacobson, all in favor
  - Requested the clerk send council draft of ordinance officer job description and advertisement for open position.
- Mr. Shrontz spoke with Earl Hale about the Travel Center – Mr. Hale stated it would take $300 to pick up all pallets with paper rolls. Will work on cleaning up scrap iron weekly. Not sure of his plan exactly of the wood around the building.
- Relatives need to be notified not to be on the property. Asked clerk to contact the owner and relatives that requested the extension.

<u>Mayor Report – Carl Shrontz:</u>

- Restitution for electrical pole hit has been received - $1,782.25 – added to the electrical fund.
- Roofing Building Code – McGee Roofing suggested we look at having a roofing code for new roofs being put on in town. Said there are a lot of companies going around right now that don't follow codes and this could result in an issue with

residents not knowing and hiring a bad contractor –A copy of the International Code Chapter 15 discussing roofs. Following the guidelines from the state.
    - License from the state need to be submitted from the contractor to the city prior to work.
- Mayor Shrontz received a quote from Jackson Glass in Concordia for a new window at city hall – council stated they wanted to replace the window with tempered glass and new railing
- Glasco Fun Day donation – previous years the city donated $100
    - Dan Darnall motioned to donate $100 to 2025 Glasco Fun Day, Dexter Eck 2nd, all in favor

Discussions:

- Dexter Eck on hiring a consultant – would like to bring business into Glasco. Will start checking for Federal options for grants and have information for the next council meeting to discuss his findings.
- Adding Recreational Vehicles to Ordinance 521 – Semi Parking
    - No changes to be made to ordinance
    - All recreational vehicles (RV's/Campers) must be operational, tagged and needs to be able to be moved if asked.
- Gazebo dedication planning – Set a date for dedication to Jean Darnall and decide on a saying for plaque
    - 2025 Fun Day, October 4th @ 1pm

New Business

- No new business this meeting

Unfinished Business:

- Cemetery Policy Review – adding in tree clause
    - Changes approved – update for September meeting for final approval
- Ordinance 710-2025 – Delinquent Utility Payments – Repealing Ordinance 454 Review – Suggested changes reflecting a 10-day grace period after the 15th has been updated
    - Motion to approve Ordinance 710-2025 Dexter Eck, Alice Dietz 2nd – all other members approve

Council Comments or Concerns:

- Cheri Jacobson asked about bridge South of town and when it is expected to be completed.
    - Mr. Shrontz states the beams are up and the deck should be put on by end of week. He wasn't sure exactly when the bridge would be back open for traffic.
- Mr. Shrontz attended the July School Board meeting. USD 334 made a decision to allow the City to purchase the Day Field and said they would split cost of deed search – Judge Jim Johnson offered to do the search for the City

- Bleachers and buildings need to be moved out
  - Give bleachers away to another school.
  - The lights on the poles are not properly connected to the pole. Should be able to replace the lights
  - Is there a well on the property?
- Cheri Jacobson – Tree removal - working in quadrants throughout the city
  - Quote $1500 for 10 hours was provided. The work would be on Friday's and weekends only
  - Soliday working on getting an hourly rate
  - Add to discussion for September

Adjourn:

Motion to adjourn the regular session at 8:16 pm by Alice Dietz, Dexter Eck 2nd, all in favor.

SEPTEMBER 2, 2025

The council of the City of Glasco met for 2026 budget hearings and regular session Tuesday, September 2, 2025, at 7:00pm at city hall.

Mayor Carl Shrontz called the meeting to order at 7:00pm

Roll Call:

- Present Councilmembers: Cheri Jacobson, Dexter Eck, Alice Dietz, Haley Davidson & Dan Darnall
- Presiding: Carl Shrontz
- Present also: City Clerk Heather Bowles & Public Works Director Kevin Peterson

Budget Hearing – City of Glasco:

- Review of 2026 City Budget
- Comment, Questions, Concerns – none
- Budget Approval motioned by Alice Dietz, Haley Davidson – all in favor
    - Transition to Budget Hearing for Glasco Cemetery 9

Budget Hearing - Glasco Cemetery 9

- Approval of 2026 Glasco Cemetery 9 Budget
- Comment, Questions, Concerns - none
- Budget Approval motioned by Dan Darnall, 2nd Alice Dietz, all in favor
    - Adjourn budget hearings and open regular council session

Approve Prior Months Minutes:

- Approval for August 2025 regular council meeting minutes
- Motion to approve by Alice Dietz, Haley Davidson – all in favor

Appropriations:

- Review and approval of August appropriations
- Approval motioned by Dan Darnall, Dexter Eck 2nd – all in favor

Public Comments, petitions, requests, suggestions, etc.

- Stephanie McAllister – FUN DAY will be on Saturday, October 4th – the theme this year is celebrating Glasco's Czech heritage – calling it "Czechtoberfest". Roger & Betty Miller will be Grand Marshall of parade. Parade, car show, cow pie bingo,

Polka band to play at park. Jared “Pete” Gile will be performing live at the G.O.A.T. Barn.

- Rachel Moore, Director and Librarian for Glasco City Library has a new Library Board Member candidate request Hana Cool – President Ashley Davis resigned due to moving out of state. Hana Cool has been selected by the board and Ms. Moore is asking for approval for Ms. Cool to be the new board member.
    - Motion to approve Hana Cool as new library board member by Dan Darnall, Alice Dietz seconded - all in favor
- Amy Cool – Pool 2025 Year End Report
    - Only 1 accident this year
    - No vandalism or complaints
    - Life guards all did really well. Emma will be returning next year. Not sure of the others. Cathy Rice and Amy Cool plan on returning for 2026 season
    - Sold 11 family passes and 2 individual passes
    - 6 pool parties were booked
    - Sponsored Free Saturdays were a hit Nicole Home sponsoring June, Community Foundation sponsoring July and Glasco Recreation Board in August.
    - Recommendations for next season, the pool surface needs painting along with diving board stands, requested the two broken toilets in restrooms, one in woman’s side and one in the men’s side to be repaired before opening in 2026.

<u>Executive Session with Jim Johnson – Legal – 15 minutes</u>

- Motion to move into a 15-minute executive session by Haley Davidson, 2nd by Alice Dietz all in favor to proceed
- Motion to adjourn executive session at 7:27pm by Haley, seconded by Dan Dannall – all in favor

Regular session commenced at 7:29pm

<u>Public Works Director Report – Kevin Peterson:</u>

- Several tons of asphalt were laid throughout the city in August
- Water tower repair project continues – was supposed to be a 4-day project – currently at a month
- Water tower has been refilled and back in operation, but outside repairs continue
- Second Street main line break – the city crew stepped in and got it fixed in a couple hours
- Second Street water project is scheduled for the 1st week of October
- 2 trees at cemetery have been removed at entry way – final tree will be removed this month

Mayor Report – Carl Shrontz:

- League of Kansas Municipalities 7th Grade Essay Open – more information can be provided at City Hall or by visiting www.lkm.org search Essay Contest – Local Leaders of Tomorrow – Essay titled "What is challenging your city or school and how to fix the issue."
- KPP Proclamation for 2025 Public Power Week – October 5th-11th
    - Motion to accept Cheri Jacobson, Alice Deitz seconded - all in favor
- Thursday, September 4th – Kansas Community Empowerment Listening Tour – meeting will be held at City Hall at 4:30 to 5:15pm – meeting is open to all interested to discuss pride in our community.
- Resolution 127-2025 – Designation of OCCK Bus Stop
    - Dexter Eck motioned to accept resolution, Haley Davidson second and all others are in favor
- Resolution 128-2025 – Jean Darnall Gazebo Dedication
    - Motion to approve the city park gazebo renaming to Jean Darnall Gazebo with dedication date of October 4th at 1pm by Alice Dietz, Haley Davidson seconded – all in favor
- NOTICE - City Hall will be closed Wednesday, September 17-19 for a clerk meeting in Hays on the 17th, days off for clerk 18th & 19th. City Hall will also be closed September 25th for the clerk to attend the KPP annual conference in Wichita.

Discussions:

- Restroom at CVA Pump Station Ideas
    - Porta potties have been suggested to add out at the pump station
    - Council suggested to have one porta that would need to be anchored also requested pricing for two units.
    - Mr. Peterson stated he would check on monthly rates with local suppliers and offer pricing at Octobers meeting.
- Fund Raiser for Shelter House
    - Hold off until we can get a quote for the renovation
    - Council Requested clerk to call Sallman for quote due to no response from publications.
- Form Committee for potential use of Grade School building
    - Stated that all council members will be part of committee, if formed.
    - Clark Coco stated the school buildings have been listed for sale. Buildings are open for bid until October 13th. The city will need to bring a plan to the school board prior to bid cut off.
    - Discussed the Day Field and title search procedures
    - Mr. Coco invited council to the next USD 334 school board meeting is September 8th in Miltonvale @ 7pm
        - A representative from the council will attend meeting to make an offer, discuss title search information

- Tree maintenance for power lines
    - Cheri Jacobson offered 2 different quotes to council members from Solida and Royers for hourly rates to clear trees from power lines.
    - Ms. Jacobson requested approval to proceed with Solida with the council's approval.
        - Motion to proceed by Alice Dietz, seconded by Haley Davidson – all others agreed.

New Business

- Review of 2025 Amended Budget and setting a hearing date.
    - Amended budget meeting set for September 23rd @ 6pm – clerk will publish in next week's newspaper
    - Council members requested a work session to follow

Unfinished Business:

- Fire Truck Update – Per Skyler Jacobs at Farm Country, Concordia - The Fire truck is scheduled for the week of September 8th to be built. Usual time frame is 1 month after build begins. Due to the delay the truck has been upgraded from a 2025 edition to 2026 edition with no extra charge to the city.
- Shelter House Restroom Renovation Update –
    - No updates at this time due – still looking for contractors
    - Clerk was asked to contact Sallman Construction for bid request
- Water Lines – South Side of Town Update – Jason Rorke provided the original quote for the water line replacement project for South of Main Street from 2021 of $2,106,179. 2025 open grant opportunity from the Kansas Water Office (KWO). Water Project Fund Grants are being offered up to $8 million with KWO providing full or partial grants with no matching funds required for award. Revised material quote of has been given to the city by Mr. Rorke in the amount of $4,580,853, this price does not include the engineers or crews' fees.
    - Clerk will check with Kansas Water Office to confirm the award dollar amount.
- Water Tower – Riser Repair Update – After three weeks the tower has been filled and the remainder of the work is to be completed soon to include: Stainless Steel Expansion Joint, new frost jacket, new flapper gate, new frost proof vent, new safety climb, ladders and an anti-climb devise on the exterior ladder.
- Cemetery Policy final review – final copy provided to council
    - Council approves final draft – no motion needed for policy.
- RV Park Tree Planting – tree species decision
    - Suggestions:
        - Non-pods bearing locus trees, Cleveland Pear & Red Maples and purchasing four of each tree
        - Asked clerk to check with Stutzman's of Salina, Lowes, Blueville Nursery, Fall Color Farms in Riley
        - Watering bags for trees

- Mr. Peterson has been asked to flag water, sewer and electrical lines prior to planting
- Council will discuss tree purchase further at September 23rd work session

Council Comments or Concerns:

- Cheri Jacobson – asked about the resident property at 610 E. Main Street and would like the power line moved to the other side. Stating the pole is leaning.
  - Mr. Peterson said he would inspect the pole

Adjourn:

Motion to adjourn the regular session Dan Darnall, seconded by Dexter Eck all in favor. Council meeting adjourned at 8:36pm.

Executive Session:

Review of Ordinance Officer applications

Executive Session Adjourn:

Motion to adjourn executive session at 8:51pm by Alice Dietz, Dan Darnall seconded the vote – all in favor.

Executive Session Adjourned

October 7, 2025

The council of the City of Glasco met in regular session Tuesday, October 7, 2025, at 7:00pm at city hall.

Mayor Carl Shrontz called the meeting to order at 7:00pm

Roll Call:

- Present Councilmembers: Dexter Eck, Cheri Jacobson, Haley Davidson, Alice Dietz and Dan Darnall
- Presiding: Carl Shrontz
- Present also: City Clerk Heather Bowles & Public Works Director Kevin Peterson

Approve Prior Months Minutes:

- Approval for September 2, 2025 regular council meeting minutes
- Motion to approve by Alice Dietz, second by Haley Davidson, all in favor

Approve Prior Months Minutes:

- Approval for September 23, 2025 budget meeting minutes
- Motion to approve by Dexter Eck, Dan Darnall second, all in favor

Appropriations:

- Review and approval of September appropriations
- Approval motioned by Dan Darnall, Alice Dietz second, all others approved

Public Comments, petitions, requests, suggestions, etc.

- Laurie Johnson – RV parking on the street. States if semis cannot park in town and does not think RVs should be able to park on the curb with slides extended out.
- Stephanie McAllister – Would like to thank the city crew for their work in getting everything the looking very good for Fun Day.

Public Works Director Report – Kevin Peterson:

- Water tower repairs are complete. Inspection has been done by Maguire's quality team with minimal final repairs taken care of.
- September 21st the water system controller failed – the transmitter senses water pressure and notifies the city crew when there is a pressure issue. Pierce Electronics came to recalibrate and also repaired the antenna as it was in bad shape.
- Fun Day went well; no problems
- Scoping with camera and cleaning sewer line East of Nicol Home. Will have Kingsbury come out to inspect sewer main and jet if needed.

- Next Week Tuesday, October 14th the electrical lines will be replaced on poles installed this summer. Power will be disconnected around 9:30am and should only be off for a couple of hours while the work is being completed.
- Pool has been tarped and winterized – will work on the pool restrooms next week
- Pool pump motor and leak – motor is not under warranty any longer. $2400 + installation fee from Energy Center - Manhattan Pool. Pools Plus was more than double the price. Pump motor has been ordered and pending delivery.
- Mr. Peterson asked council if they had any complaints about summer mowing – all council members are happy with the mowing this year.
- Tree on the 3rd block of East Second broke and fell into the street – the crew got that cleaned up in a couple hours
- Sewer cleaning contract – The city used to have a contract for sewer clean out sectioned into five different areas of work with camera scoping and clean out when needed. The contract was with Johnson Service Company out of Kearney, Nebraska and council asked Mr. Peterson to check in with them about getting a new contract established.

Mayor Report – Carl Shrontz:

- Water Tower Project Completion – The water tower project has been completed and Maguire's Quality Assurance Team has inspected. Due to the length of the project a discount of $7,500 has been applied to invoice. New total cost for project is $119,550 of which the city will make 2 payments – first payment will be this year of $56,025 and the second payment due in 2026 of $63,525.00.
- Receipt of Louthan Grant Funds – The city received $1,000 grant from the Louthan Fund for the gazebo mural and memorial plaque for Jean Darnall. This covered the full costs of both. Thank you to the Louthan Grant Committee for their generous donation.
- Second Street Water Main Repair – The city crew alongside O'Neill Excavation will being repair to the water main on Second Street from Haynes to Birch. The intersection of Ash St. and Second St. will be closed to through traffic until work is complete. The project is expected to take about two weeks, weather permitting and minimal disruptions are anticipated. All residents that will be affected will be notified with door knockers before project starts. The project was originally expected to start on October 6th, but we are now pending O'Neill Excavation availability which could be a few weeks out.

Discussions:

- City of Delphos reached out about sharing a police officer for both Delphos and Glasco -
    - Karen Kiser, Delphos City Clerk reached out asking if we would be interested in sharing a police officer.
    - Council asked for more information
        - Mr. Shrontz stated he would discuss this with the Mayor of Delphos

- Council stated the Cloud County Sheriff's office should have more presence than they do in Glasco – and asked if we can invite Sheriff Ken Davis & County Commissioner Ron Coppel to our November meeting to discuss paroling Glasco.

- Resident Concern - Park Hours - A resident living in close proximity to the city park and pool called to see if the City had a curfew at the park. He stated several nights there are people at the park being very noisy and it's disruptive.
  - Council will not impose a park curfew.

New Business

- HVAC Unit for City Hall – Hood Heating & Electric has been out twice this summer due to the AC not functioning. In July a Hard Start Kit was added to the compressor to help assist start up. Per Hood the Hard Start Kit is a 'Hospice' for old units. Hood provided a quote of $8,946 for replacement of complete furnace and AC units and stated the best time to replace would be in the fall when the units are not needing to run.
  - A grant from the Community Foundation for Cloud County was submitted on September 5th, but no response has been received at this time.
  - Council request to get a bid from Bruce Brown in Concordia and Watts & Son Plumbing, Heating, and Air in Beloit
- Caselle – AP Direct – *Per Executive Order 14247: Modernizing Payments To and From America's Bank Account* – directing U.S. Department of Treasury to modernize the government's payment infrastructure and enhance its ability to prevent waste, fraud, and abuse. Agencies are no longer able to use lockboxes or accept paper checks. Western Area Power Administration (WAPA) will require us to pay our monthly invoices via ACH, but does not offer this service through their website. The AP Direct would need to be purchased for our software in order to do so. This would increase our monthly fees to $584.00 from $459.00. This will allow us to set up other vendors via ACH and save the city mailing fees.
  - Council approved addition of AP Direct as long as we can cancel if needed and asked the clerk to get quotes for new city software system.
- Pierce Electronics - Water System Controller replacement – The tech, Daniel Pierce come out and reprogram the water system controller after the water tower project was completed. During the reprograming he noticed the LCD screen is darkening and needs to be replaced soon if the full system is not replaced. Offering a quote for a new system which would allow our city crew to remotely monitor the system as well as adjust the pumps for higher demand.
  - Council decided to table at this time since it is in working order after reprograming.
- Parcels owned by Del Ray and USD 334 – The Nicol Home – Carter Olson reached out to ask if the City would sign over a Quit Claim Deed for two sections

of the field next to The Nicol Home that are still owned by the City of Del Ray, now Glasco.
    - Council would like to have a discussion with Carter Olson on value of the property and what plans the Nicol Home has for it.
    - Council requested Mr. Olson be invited to attend our next council meeting to discuss this opportunity.
- Fire Truck Repaired - Weis Fire Safety came to do the yearly inspection and some repairs on the 2005 Fire Truck due to mechanical issues. The invoice is $9,481.78, we were quoted $8,302.99 on April 24th, but they found more wrong during inspection. Repairs have been completed and the truck is in working order.
- City Hall – Siding Replacement - During the last windy storm, we had several pieces of siding along the top of City Hall that were ripped off.
    - Quote to replace from McGee Roofing has been received.
    - Council requested clerk to get a quote from Eaton in Salina & Geisler in Concordia
- CVA Pump Station – old lighting under awning needs to be replaced. Mr. Peterson will call electrician for quote.
        - Electricians suggested - Jessie Warren of Beloit, KJ Electric, Hood

Unfinished Business:

- Porta Potty at CVA pump station – Best Price found – Freedom Septic & Portables, Concordia – Owner Nick Patterson – Monthly rate for 1 toilet $150 or for 2 toilets $200 – includes tie downs and weekly clean out.
    - Motion to approve 2 porta potties by Alice Dietz, Haley Davidson Seconded the motion, all others in favor
- Shelter House Renovation bid update – Sallman Construction has not committed to providing a quote as of yet. Called Smith Construction Servies out of Beloit to see if they would provide a quote – pending response.
- Update from Financial, Streets and Fire Department Committee Meetings
    - Fire Department – no updates except fire truck is still being built
- Trees at Idle Awhile RV park – decision was made to wait until spring was made by council on September 25th – add to February agenda to review again

Council Comments or Concerns:

- Alice Dietz – Annexation of the Day Field into city limits.
    - Asked Clerk to contact Mr. Jim Johnson to get the annexation process started.

Adjourn:

Motion to adjourn the regular session at 7:49 by Alice Dietz, 2nd by Haley Davidson all in favor.

Executive Session:

1) Personnel
2) Ordinance Officer – set up interview with Terry Lambert to include a 90-day probation period with a pay of $400 a month.

Executive Session Adjourn:

- Motion to adjourn at 7:59pm by Alice Dietz, second by Cheri Jacobson all in favor

Executive Session Adjourned

November 4, 2025

The council of the City of Glasco met in regular session Tuesday, November 4, 2025, at 7:00pm at city hall.

Mayor Carl Shrontz called the meeting to order at 7:01pm

Roll Call:

- Present Councilmembers: Dexter Eck, Cheri Jacobson, Haley Davidson, Alice Deitz and Dan Darnall
- Presiding: Carl Shrontz
- Present also: City Clerk Heather Bowles & Public Works Director Kevin Peterson

Approve Prior Months Minutes:

- Approval for October 2025 regular council meeting minutes
- Motion to approve by Alice Dietz, 2nd Haley Davidson all other members in favor

Appropriations:

- Review and approval of October appropriations
  - Approval of appropriations motioned by Dexter Eck, second by Haley Davidson, all in favor

Public Comments, petitions, requests, suggestions, etc.

- Ron Coppel – Discuss presence of deputies in Glasco
  - Stated all questions would need to be forwarded to Sheriff Ken Davis
  - Added - Landfill fees on taxes will be reviewed for increases yearly for operational costs
  - Provided information for North Central Regional Planning Commission (NCRPC) - Demo to Dirt Housing Initiative. Offers financial assistance to property owners to remove unsafe or deteriorating residential structures.
- Cloud County Sheriff Ken Davis – Discuss presence of deputies in Glasco
  - Currently short two deputies and one in training with a deputy shadowing at this time.
  - Deputies are having to go to where the calls are coming from
  - Sheriff's department works with Concordia PD and they are also down four officers
  - Sheriff Davis provided his personal cell phone number to all council members

Executive Session – 10 minutes – starting at 7:20pm

- Ordinance Officer Discussion with Terry Lambert
- Start date will be November 5, 2025

Executive Session adjourned at 7:30

- Motion to hire Terry Lambert at $500.00 per month
  Alice Dietz motion, Cheri Jacobson 2nd, all in favor

Public Works Director Report – Kevin Peterson:

- Wire and hardware, poles from 2nd to Walnut street replaced
- Fire hydrants are all red and parking lines on street thanks to Be
- 5 new trees at the RV park
- Water main replacement project postponed to spring due to O'Neils availability
- Gravestone repairs started today LeDuc Memoria
- Bucket truck has an issue with the handle to move the bucket
- Street sweeper side door broke and has been repaired with new hinges all is good. Now has issues with shielding and has been crushed and needs repaired
- Upcoming – tree trimming off power lines
  - Solida will be doing a walk through this month. Will require some vehicles to be moved
- Electrical line maintenance on Buffalo Street – 3 lines are currently in place and change with triplex
- Getting ready to leaf vacuum park
- Christmas lights will go up end of month
  - Dan stated the lights on the North side of the Fire Station are not working properly and needs to be replaced
  - Alice requests a street light across from Haley's house – there is not a light there currently

Mayor Report – Carl Shrontz:

- Parcels owned by formerly Del Ray (Glasco) and USD 334 – Quit Claim deed received from Jim Johnson
  - Motion to sign by Dan Darnall, 2nd by Alice Dietz all others in favor
- Spoke with Delphos mayor with part time police – they have a vehicle, uniform, and firearm. $20/hour plus benefits
  - Council declined offer

Discussions:

- School Benches and City Property by the school

- A request for memorial benches in front of the school be moved to the park. Dan Darnall and friends would create a concrete slab to place benches.
    - Pads will be poured in the spring and benches moved after closing of the school.
- Property with electrical issues
    - Asked Clerk to contact NCRPC and call Area Agency on Aging

New Business

- Upcoming 2025 Yearly Employee Review
    - Schedule Review
        - Dexter Eck offered to sit in on review

Unfinished Business:

- Annexation of the Day Field into Glasco City Limits – Have not received a response of progress from Jim Johnson as of Friday, October 31st
    - Clerk requested to call and get update
- Shelter House Restroom Renovation Bid Update – Sallman came over and checked out the building – no quote as of Friday, October 31
- Fire Truck Update – Fire Truck has been picked up and ready for the fire apparatus's to be ordered. Jason Rourke stopped in this morning and said they are ready to contact Winkle Mfg. and Watts Manufacturing to complete the truck, but wanted permission from council before contacting.
    - Winkel Mfg. Co – Quote $10,080.00 – Includes FIREBODY with underbody box's & built in Shovel Box, Top Storage Box, Mounting, wiring & plumbing fuel with mudflaps
    - Watts Manufacturing LLC – Quote #33,133 Wildland Skid Fire Apparatus
    - Total Cost is $43,213 - $20,000 Windfarm Grant - **$23,213.00 still needed.**
- Fund Raiser suggestions - Pancake feed or gun, grill, cooler raffle
- Clerk has been asked to send a letter to Commissioners for requesting more Windfarm funds

Council Comments or Concerns:

- Miller's property – Main Street
- Trees in-between Miller's and senior center need to be trimmed
- Requested to remove lines at Janice May's & send pictures of damage
- Wheelchair accessibility for voting at fire station – could we add a handicap curb

Adjourn:

Motion to adjourn meeting Alice Dietz, Haley Davidson second, all other council members in favor

Meeting adjourned at 8:15pm

December 2, 2025

The council of the City of Glasco met in regular session Tuesday, December 2, 2025, at 7:00pm at city hall.

Mayor Carl Shrontz called the meeting to order at 7:00pm

Roll Call:

- Present Councilmembers: Dexter Eck, Cheri Jacobson, Alice Dietz, Dan Darnall
- Absent Councilmembers: Haley Davidson
- Presiding: Carl Shrontz
- Present also: City Clerk Heather Bowles & Public Works Director Kevin Peterson

Approve Prior Months Minutes:

- Approval for November 2025 regular council meeting minutes
- Motion to approve by Cheri Jacobson, Alice Dietz 2nd, all in favor

Appropriations:

- Review and approval of November appropriations
- Approval motioned by Alice Dietz, Dexter Eck 2nd, all others in favor

Public Comments, petitions, requests, suggestions, etc.

- Doug Berndt – Mitchell Co. Rural Water in Beloit Water Project 16" new water line 9 miles of the pipe has been installed to just outside of the airport. The plant is ready to be hooked up to the damn.
    - Council agreed to have Mr. Berndt our RWD representative for 2026
- Marcia Samples – says she spoke with the Corner Store about adding a hitching post and the board said no, due to the store not having much room in the back area and being on the corner in the right-of-way. She then spoke with Judy Wells at The Hodge Podge which has agreed to allowing the installation of a hitching post/rack for the horses of the Amish community. She will call 811 to confirm placement. She offers to donate her labor for this project if the city can offer a few supplies, stating the install might have to wait until spring. Supplies needed:
    - 4"x4" - 7' in length sign posts for cross bar
    - 4"x6" preferably 6"x6" for end post
    - 1-1/2 "x 1/8" strap metal for tie downs

Ordinance Control Report – Terry Lambert:

- Not Present

Public Works Director Report – Kevin Peterson:

- New electrical line on Buffalo Street – 3 lines very bad condition -replaced with triplex
- Gret Metz – exercised water valves and test meter on the well – all passed inspection
- KDHE Division of Water conducted their audit this year. Requested a revised Water Emergency Plan
- Suggested updating our Rural Water Well house.
    - Clean rust and paint pipes
    - Check and ball valve and pressure check – replacing gaskets
        - Requesting to purchase a generator to run back up well – the one currently used was manufactured in 75 or 80 and runs, but states a new generator is needed and would need to run 3-phase.
            - Dexter Eck requested a maintenance record be kept once the new generator is purchased
            - Alice Dietz asked about purchasing a stationary Generac generator like we have at the lift station.
            - Mr. Peterson stated space is limited in the area and might not fit, but would do some looking
- Kansas has new PFAS testing is now required 4 times a year
- Trimmed trees off power lines on edge of town
- Water mats and mulch placed around trees at Idle Awhile – the mats will save time watering as they will absorb moisture
- Snow plow has been attached to skid steer and ready to go
- Chip seal on Main and Haynes as these are our worst streets
    - Dan Darnall suggested turning Haynes to gravel road and Mayor Carl Shrontz said the county could help spread if this is decided.
    - Carl Shrontz also stated that he would discuss with his supervisor about the city borrowing equipment for chip spreading – will need 2 people on chip sprayer and one in truck. Ask Ben Williamson if he could help when time comes.
- Pool motor will be installed in the spring for warranty purposes
- Need new outdoor lights at the fire station – all of them are bad.
    - KJ Electric can replace all for $1100.00.
        - Council approved quote from KJ Electric
- Would like to establish a Truck Route and purchase signs to show route
    - Council approves
    - Would like the clerk to get a truck route ordinance drafted to discuss at January's meeting

Mayor Report – Carl Shrontz:

- 2026 Council Election Results
  - Dennis McAllister and Brenda McDuffee have been elected new council members
  - Neighborhood Revitalization Program will be presented by commissioner at our January council meeting
- KPP Voting Delegate Designation – Council selected Carl Shrontz with Haley Davidson being named as alternate.
- Water Emergency Plan Review per K.D.H.E yearly requirements
  - Council approved 2025 Water Emergency Plan
  - Clerk will send to K.D.H.E.
- End of Year meeting schedule
  - Year End meeting set for December 30th at 6pm
- OCCK Bus Route stops starting December 1st – Stop is located in front of City Hall where copies of the schedule are available.

Discussions:

- Ideas from City Crew for 2026
  - Gift of Light Utility Assistance Program
    - Dan Darnall suggested adding a donation block to the website where donors can pay with credit card if so desired.
    - Motion to approve Resolution 129-2025 “Establishing the ‘Gift Of Light Utility Fund’” by Alice Dietz, Dexter Eck second, all others approve
  - Stump grinder rental or purchase – could be used for the cemetery, park and use around town either for the skid steer or the hand push style
    - Council asked Kevin to check on stump grinder pricing
  - 4’ bucket for backhoe to clean ditches
    - Get pricing from Murphy Tractors to present to council in January
  - Purchase Hydraulic Post Tamper for bucket truck
    - Council requested pricing before approving purchase

New Business

- Emergency Plan Development with Cloud County discussion. City would like to:
  - Purchase 4 walkie talkies for each city member to alert each other in case of emergency
  - Everyone should come to City Hall - Lock city hall and office
  - Big window in office – purchase a blind to cover clerk’s window
  - Work with dispatch on ideas
  - Requested Clerk get in touch with Emergency Management for State of Kansas and to contact Makenna Haas and Sheriff Davis

Unfinished Business:

- 2026 Budget Correction & schedule re-approval meeting
    - Budget meeting will be held prior to end of year meeting on December 30th at 6pm. Clerk to publish correct budget in Blade-Empire

Council Comments or Concerns:

- Dan Darnall – Requested the clerk send owner of 107 E. Main St. information Demo to Dirt
- Alice Dietz asked about an Ordinance for fire safety regulations – Clerk look into for next meeting
- Cheri Jacobson – Follow up on getting alleyways cleared for city crew and tree crew.
    - Kevin Peterson said the bucket truck can get through all alleys at this time.
- Dan Darnall – Would like to add a 5-minute maximum stipulation to public comment
    - Council agrees – clerk will add to next month's agenda

Adjourn:

Motion to adjourn the regular session at 7:54pm by Alice Dietz, second by Dan Darnall, all others in favor with a 5-minute break then move to Executive Session.

Executive Session – 15 minutes

- Personnel – Yearly Evaluations – Council made the decision to give each full-time employee a $1/hour raise and part time summer help $.50/hour raise for 2026.
    - Motioned by Alice Dietz, Cheri Jacobson second, all others in favor

Executive Session Adjourn:

Motion to adjourn executive session at 8:11pm by Cheri Jacobson, 2nd by Alice Dietz, all in favor.

Executive Session Adjourned

December 30, 2025

The council of the City of Glasco met for the 2025 Budget and End of Year Meeting on December 30, 2025, at 6:00pm at city hall.

Mayor Carl Shrontz called the meeting to order at 6:01pm

Roll Call:

- Present Councilmembers: Alice Dietz, Cheri Jacobson, Dan Darnall
- Absent Councilmembers: Haley Davidson, Dexter Eck
- Presiding: Carl Shrontz
- Present also: City Clerk Heather Bowles

Amended Budget Meeting:

- Review and Approve 2026 Amended Budget
  - Motion to approve by Dan Darnall, 2nd Alice Dietz – all in favor – budget signed by all present

Appropriations:

- Review and approval of December 2025 appropriations
  - Approval motioned by Dan Darnall, 2nd by Alice Dietz – all in favor

Utility Charge Offs:

- 4195011 - $975.05
- 4175603 - $1,308.76
- 3300003 - $417.95
- 3140006 - $2,054.89
- 4145503 - $250.45
- 2020009 - $569.87
- 4167602 - $288.44
- 2025 - Total Charge offs - $5,865.41
  - Motion to approve Alice Dietz, Cheri Jacobson 2nd all in favor

2025 Budget transfers if balances allow:

- Motion to transfer $25,000 to Electric Reserve by Dan Darnall, Alice Dietz 2nd. All other members approve

Adjourn:

Motion to adjourn the regular session at 6:07pm by Alice Dietz, 2nd by Dan Darnall all other approved